Planning & Development Committee Meeting

Meeting Information			
Meeting Date / Time:	September 24, 2026 **6:00 - 6:30 PM**	**Location:**	Mount Joy
LCCTC Administrator	Mr. Mike Moeller	**Purpose of meeting:**	Committee Meeting
Chairman:	Steve Riehl	**Recording Secretary:**	Karin Shipman
Purpose Statement:	Provide guidance and review activities at the LCCTC for the planning and development of future programming. The Planning and Development committee commits to ensure that projects and programs align with the mission of the school while providing services that align and partner with community resources and needs for the betterment of our students and workforce. Members of the planning and development committee will keep the interest of students and school goals at the forefront of the future development of LCCTC programming.		
Committee Members			
Steve Riehl- Pequea Valley	Desiree Wagner- Cocalico	Ramon Rivera- Manheim Township	
Mike Moeller- Assistant Administrative Director	David Smith- Director, Higher and Continuing Education	Karin Shipman- Student Services Director	
Members present: Steve Riehl, Mike Moeller, David Smith, Karin Shipman			

The meeting started at 6:11 pm.

Action Items

- Overnight or Out-of-State field trips
  - FFA State Legislation Conference- Sheraton Hotel, Harrisburg, 3/14 - 316 (WS)
  - FFA Leadership Conference-Penn State Univ, 3/18 - 3/10 (WS)
  - SkillsUSA Leadership Conference - Camp Hill, 11/11 - 11/13
  - SkillsUSA State Conference - Hershey, 3/31 - 4/2
  - Bryant Park in New York City, NY to Grand Central Station and MoMA - Electrical Construction/Architectural CAD/Plumbing/DDPM/Commercial Art/Photo/IMWD (MJ)

Mr. Moeller reviewed the overnight field trips. The FFA and SkillsUSA Conferences focus on leadership skills with evening activities.
The Bryant Park field trip is an out-of-state trip with no overnight.

A follow-up conversation was held on the Teaching Academy (K-12) program. It was approved. Conversations are taking place with local universities to establish local articulation agreements.

Approve Planning and Development Committee Report – Vote

Informational Items

- Application Status Secondary 2026-27
  One student was added after drop/add to address a unique student need.
- Enrollment Status Post-Secondary 2026-27
  A new evening PN cohort will start in October.
- Employer Engagement Fair
  Employer Engagement Fairs are being held this week 21/22-MJ 23-24-BT

Over 200 employers have participated.

- Open Houses
  - November 2, 2026 BT Campus
  - November 4, 2026 MJ Campus
  - November 5, 2026 WS Campus
- Next Door Ready to Work Affiliation Agreement
  This agreement is with Penn College of Technology. It is about weatherization and allows representatives to come in and work with our students.

Field Trips

Date(s)	Place	Program/Campus
9/16/26	Millport Conservancy, Lititz	Painting - MJ
9/29/26	ATC, Exton	Intro to Trans - MJ
10/15/26	Signature Custom Cabinetry, Ephrata	Cabinet/Painting - BT
10/20/26	Quality Custom Cabinetry, New Holland	Cabinet/Painting - BT
10/21/26	Premier Custom - Built, New Holland	Cabinet/Painting - BT
10/21/26	Spooky Nook, Manheim	PSTC - Manheim
10/22/26	Spooky Nook,. Manheim	Baking/Pastry and Culinary, MJ
10/23/26	Lion's Club Building, Willow Street	SkillsUSA - All Campuses
10/28/26	WHYY & Independence Hall, Philadelphia	Arch CAD Photography - BT
10/29/26	Conestoga Woods, Lancaster	Cabinet/Painting - BT
11/4/26	Flex-Cell, Lancaster	Precision Machining- MJ
11/17/26	Marshak Dairy & New Bolton Center, Kennett Square	APST - WS
11/18/26	Astro Machine, Ephrata	Precision Machining - MJ
12/16/26	Tech College High School, Brandywine	SkillsUSA
3/4/27	Farm & Home Center, Lancaster	APST - WS
4/13/27	Lebanon Fairgrounds, Lebanon	APST - WS

Meeting ended at 6:24 pm