

Planning & Development Committee Meeting

Meeting Information			
Meeting Date / Time:	August 27, 2026 6:00 - 6:30 PM	Location:	Brownstown
LCCTC Administrator	Mr. Mike Moeller	Purpose of meeting:	Committee Meeting
Chairman:	Steve Riehl	Recording Secretary:	Karin Shipman
Purpose Statement:	Provide guidance and review activities at the LCCTC for the planning and development of future programming. The Planning and Development committee commits to ensure that projects and programs align with the mission of the school while providing services that align and partner with community resources and needs for the betterment of our students and workforce. Members of the planning and development committee will keep the interest of students and school goals at the forefront of the future development of LCCTC programming.		
Committee Members			
Steve Riehl- Pequea Valley	Desiree Wagner- Cocalico	Ramon Rivera- Manheim Township	
Mike Moeller- Assistant Administrative Director	David Smith- Director, Higher and Continuing Education	Karin Shipman- Student Services Director	
Members present: Steve Riehl, Ramon Rivera, Mike Moeller, Dave Smith, Karin Shipman			

Topics
<u>PLANNING AND DEVELOPMENT COMMITTEE</u> Chair – Steve Riehl Members – Desiree Wagner, Ramon Rivera Administrators – Michael Moeller, Karin Shipman, David Smith <i>Meeting started at 6:08 pm</i> <u>Action Items</u> • General Education CIP 13.0101 <i>This is the number one program from our potential new programs list. Superintendents were supportive of LCCTC offering this program. This would be a new program that would require a classroom, but not additional lab space. PA Dept of Labor and PA Dept of Ed are looking to implement apprenticeship options. A survey was completed approximately a year ago, and this program ranked highest in interest for those completing the survey.</i> • CSG Outreach Specialists (Safety Grant/Perkins Grant) <i>This is a renewal of services which have been in place for several years now.</i> • Overnight Field Trip ○ Skills USA Central Region Leadership Conf - Harrisburg 11/11/26 - 11/13/26 - All Campuses ○ Bureau of Engraving and Printing - Washington DC - 10/16/26 - BT & WS - Intro to Visual Communication ○ FFA Leadership - Sheraton Hotel, Harrisburg, - 2/13-14/26 - FFA WS Approve Planning and Development Committee Report – Vote <u>Informational Items</u> • Application Status Secondary 2026-27

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We have seen movement in enrollment numbers since June.

- [Technical Assistance Program 26-27](#)
These are offerings from the State at no cost to the school. We selected: MAX Teaching, Thaddeus Stevens CNC Professional Development (EME and CNC teachers), and Pre-NOCTI. We are not using the CTDSL (Career and Technical Distinguished School Leader)..
- [Enrollment Status Post-Secondary 2026-27](#)
Full-time programs started last Monday. Auto Tech is a little lower than we would like. Vet Tech is up. Dental Hygiene is where they want to be. PN is expanding.
- [Walgreens Immunization Clinic Agreement](#)
This is for our Vet Tech students to obtain vouchers to have their Rabies Vaccination. Students will still pay for their own vaccination, but at a discounted rate.
- [2026-2027 Student Handbook](#)
This is information to match the revision in the attendance policy made at the June JOC meeting.
- [Bus Driver List](#)

Field Trips

Date(s)	Place	Program/Campus
9/16/26	Solanco Fair, Quarryville	APST - WS
9/23,24,25/ 26	Lampeter Fair, Lampeter	APST - WS
10/2/26	Keystone International Livestock, Farm Show, Harrisburg	APST - WS
10/6/26	Manheim Farm Show, Manheim	APST - WS
10/8/26	BIA, Lancaster Convention Center, Lancaster	All Campuses
10/13/26	HACC, Harrisburg	Culinary - MJ
11/10/26	Lebanon Fair Grounds, Lebanon	APST - WS
11/13/26	National Dog Show, Greater Phil Expo Ctr, Philadelphia	Vet Assist - WS
12/1/26	Central Market, Lancaster	Culinary - MJ
1/11/27	PA Farm Show, Harriburg	APST - WS
1/12/27	Pa Farm Show, Harrisburg	Vet Assist - WS
1/13/27	Farm Show, Harrisburg	Culinary - MJ
4/9/27	Central Manor Dairy Farm, Washington Boro	Vet Assist - WS
4/14/27	Masonic Village, Elizabethtown	Culinary - MJ
4/28/27	Willow Valley Community, Willow Street	Culinary - MJ
5/14/27	Elmwood Zoo, Norristown	Vet Assist - WS
5/26/27	Shady Maple, East Earl	Culinary - MJ
5/28/27	Green Dragon, Ephrata	Culinary - MJ
6/1/27	Roots, Manheim	Culinary - MJ

Meeting ended at 6:28 PM.