

Personnel Committee Meeting Agenda

Meeting Information				
Meeting Date/Time:	Thursday, June 25, 2026 6:15 PM EDT	Location:	Willow Street	
		Purpose of Meeting:	Committee Meeting	
Chairman:	Mrs. Debra Sturgis	Recording Secretary:	Ms. Rachel Hetzel	
Purpose Statement:	Assist the Joint Operating Committee in fulfilling its oversight responsibilities of the LCCTC’s management of its human resources function. This includes but is not limited to, LCCTC’s recommendations for hire, termination, and leaves of absence.			
Debra, Nick, Dr. Henderson, Jermy King, Jeremy Wiker and Rachel Hetzel were in attendance				
Agenda				
All hourly employee appointments are on a 90 working day probation period beginning on individual effective dates.				
Resignations/Retirement:				
Employee	Position Title	Start Date	Resignation Date	Location
Jennifer Houser	Full-Time 2nd Shift Custodian	01/04/2021	06/12/2026	Brownstown
Katelin Danilyuk	Part-Time Practical Nursing Instructor Substitute	06/04/2024	06/22/2026	Health Science
Appointments:				
Employee	Position Title	Employment Info	Start Date	Location
Transfers:				
Employee	Position Title	Employment Info	Start Date	Location
Action Items				
- Motion to authorize LCCTC administration to provisionally hire employees, in the absence of the July 2026 Joint Operating Committee (“JOC”) meeting, subject to the final JOC approval of any such hirings at its August 27, 2026, meeting. - Rescind the provisional employment of Bahir Wahidullah as Part-Time daytime custodian effective June 1, 2026. - Fall 2026-27 General Education Instructor: Kimberly Navikas: SOC 100 - Introduction to Sociology - Request for Column Movement - Collin Ames, Column A; Interim Certificate to Column B; Vocational 1 Certificate - Brian Myers, Column F; Column E +15 credits to Column G; Column E+30 credits - Eli Martin, Column F; Column E +15 credits to Column G; Column E+30 credits - Doug Stevens, Column H; Column E+45 credits to Column I; Column E+60 credits New Teacher Mentors Don Lingle is Mr. Hankins’ mentor, Not Lindsay f.				

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- Approval of Advisors (per CBA)
 - NTHS:
 - Laura Laukhuff & Lindsay Feerar (WS)
 - Leslie Schlosser & Margie Gantz (MJ)
 - Alison Shepler & Kristi Hart (BT)
 - Skills USA:
 - Arielle Dunkle & Rachel Sprecher (WS)
 - Jim Smith & Margie Gantz (MJ)
 - Collin Ames & Brian Myers (BT)
 - FFA: Lori Lefever, WS
- Proposed Pay Changes

Informational Items

- Updated retirement date for Brian Singer, Adult Ed Auto Tech Program Director, from 12/31/26 to 11/30/26.
- Nancy Matsvayi is transferring to a Substitute Practical Nursing Instructor role from June 5, 2026 - July 1, 2026. She will resume her Full-Time Evening Practical Nursing Instructor position on July 2, 2026. **Nancy M. Resigned on 6/25/2026 at 3:59pm. Last day of work, July 8, 2026.**