

Planning & Development Committee Meeting

Meeting Information			
Meeting Date / Time:	April 23, 2026 6:00 - 6:30 PM	Location:	Brownstown
LCCTC Administrator	Mr. Mike Moeller	Purpose of meeting:	Committee Meeting
Chairman:	Steve Riehl	Recording Secretary:	Karin Shipman
Purpose Statement:	Provide guidance and review activities at the LCCTC for the planning and development of future programming. The Planning and Development committee commits to ensure that projects and programs align with the mission of the school while providing services that align and partner with community resources and needs for the betterment of our students and workforce. Members of the planning and development committee will keep the interest of students and school goals at the forefront of the future development of LCCTC programming.		
Committee Members			
Steve Riehl- Pequea Valley	Desiree Wagner- Cocalico	Ramon Rivera- Manheim Township	
Mike Moeller- Assistant Administrative Director	David Smith- Director, Higher and Continuing Education	Karin Shipman- Student Services Director	
Members present: Steve Riehl, Desiree Wagner, Ramon Rivera, Mike Moeller, Dave Smith, Karin Shipman			

<u>PLANNING AND DEVELOPMENT COMMITTEE</u> Chair – Steve Riehl Members – Desiree Wagner, Ramon Rivera Administrators – Michael Moeller, Karin Shipman, David Smith Meeting started at 6:08 pm <u>Action Items</u> • Program Name Change: Introduction to Visual Communications (current name) to Introduction to Visual Arts <i>Introduction to Visual Communication has two programs, one at Brownstown and one at Willow Street. Discussion was held at the March OAC meetings concerning a name change. The OAC members from industry recommend the change to better reflect the program.</i> Approve Planning and Development Committee Report – Vote <u>Informational Items</u> • Application Status Secondary 2026-2027 - 3/30/2026 • Application Status Secondary 2026-2027 - 4/6/2026 • Application Status Secondary 2026-2027 - 4/13/2026 • Application Status Secondary 2026-2027 - 4/20/2026 <i>Question on IMWD and DDPM. What is the difference? IMWD focuses on websites. DDPM focuses on graphics and print. There are some elements in common. Mr. Moeller shared the lack of an Intro to Visual Communication program at our Mount Joy Campus to help feed full-day programs like IMWD and DDPM.</i>

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We discussed Exploration Day for April 30th to help boost enrollment for IMWD and DDPM. Mr. Moeller discussed the importance of building relationships with the district instructors to help inform students of their opportunities at CTC.

- [Enrollment Status Post-Secondary 2025-26](#)
- [Vape-Free PA Schools Facilitator Agreement](#)

This is a free training for our SAP Assessor who will be able to provide group sessions for our students starting in the Fall 2026.

- Affiliation Agreements
 - [Lincoln Highway Veterinary Clinic](#)
 - [Manheim Pike Veterinary Hospital](#)
 - [Conestoga Oral Surgery](#)
 - [Brian Burke, DMD](#)
 - [Christiana Community Ambulance](#)
 - [Ephrata Community Ambulance](#)
 - [Lancaster EMS](#)
 - [First Aid and Safety Patrol](#)
 - [Wakefield Ambulance](#)
 - [Lancaster Behavioral Health Hospital](#)

Field Trips

Date(s)	Place	Program/Campus
4/16/26	DLT UP Vet Science Explor. Exper, Lebanon & Caristone Dairy Farm and Lancaster DHIA, Lancaster	APST - WS
4/17/26	Greiner Industries, Mount Joy	Metal Fab - MJ
4/28/26	Millport Conservancy, Lititz	HEO - MJ (weather permitting : Alt dates 4/29, 4/30,5/1)
5/5/26	Millport Conservancy, Lititz	Carpentry - MJ
5/7/26	ABC Construction,	Art CAD - BT
5/7/26	Millport Conservancy, Lititz	Art CAD - BT
5/8/26	Millport Conservancy, Lititz	Carpentry - MJ
5/13/26	HACC, Harrisburg	Health Cluster - BT & WS

Meeting ended at 6:31 pm.