

Joint Operating Committee Agenda
LANCASTER COUNTY CAREER & TECHNOLOGY CENTER
Thursday September 24, 2026
Mount Joy Campus

Personnel Committee	6:15 PM
Building & Property	6:00 PM
Planning & Development Committee	6:00 PM
Finance Committee	Conference Call – 9/23/2026 @ 2:00 PM

WELCOME

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA – JOC members will vote on approving the current agenda as presented.

PUBLIC PARTICIPATION* – The Chair will ask the audience if anyone wishes to formally comment.

SUPERINTENDENT’S REPORT – The Superintendent of Record will provide his report.

A [PAC Meeting](#) was held on September 8, 2026

DIRECTOR’S REPORT-

[Organizational Updates](#)

[Minutes of the August 27, 2026 Board Meeting](#), [Personnel Committee Minutes](#), [Building And Property Committee Minutes](#), [Planning and Development Committee Minutes](#), [Finance Committee Minutes](#) and [Authority Committee Minutes](#).

Local, State, and Federal Projects - Mr. Moeller will provide the committee with any updates.
All changes from the previous meeting are reflected in red.

[Secondary update](#)

[Post-Secondary update](#)

Approve Director’s Report – Vote

COMMITTEE REPORTS

PERSONNEL COMMITTEE

Chair – Debbie Sturgis

Members – Dr. Molly Henderson, Nicholas Marinaro

Administrators – Jodi Schuler, Jeremy King, Rachel Hetzel

All hourly employee appointments are on a 90 working day probation period beginning on individual effective dates.

Resignations/Retirement:

Employee	Position Title	Start Date	Resignation Date	Location
Margaret Hartman	PT Substitute PN Instructor	08/01/2022	9/21/2026	Health Sciences

Carol Thatch	PT Substitute PN Instructor	05/11/2026	09/15/2026	Health Sciences
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Appointments:

Employee	Position Title	Employment Info	Start Date	Location
Alan Danthua	Part-Time Daytime Custodian	\$18.59/hour, non-exempt, no benefits, 12 months	09/15/2026	Willow Street
Raymond Kline	Full-Time Evening PN Instructor	\$76,641.80 (Column B, Step 4), exempt, benefits eligible, 205 days	10/05/2026	Health Sciences
Ian Pammer	Part-Time Adult Ed HVAC Instructor	\$32.75/hour, exempt, no benefits	02/01/2027	Brownstown
Christopher Wilson	Full-Time 2nd Shift Custodian	\$17.00/hour, non-exempt, benefits eligible, 12 months	09/21/2026	Brownstown

Transfers:

Employee	Position Title	Employment Info	Start Date	Location
William (Mark) Stuckey	Assistant Principal	Transferring from Assistant Principal at BT to Supervisor of Curriculum-Special Projects at WS, \$111,728 per year, exempt, no change in benefits	TBD	Willow Street

Action Items

- FMLA: #11416, Brownstown, 1/12 - 2/9/27, Intermittent
- [2026-27 Request for Column Movement](#)
- 2025-2026 Tenure: Erick Leiva

Approve Personnel Committee Report – Vote

BUILDING AND PROPERTY COMMITTEE

Chair – Sandra Duncan

Members – Menno Riggleman, Matt Beakes, Jason Breckbill

Administrators – Tim Klein, Dr. Julie Frey, Justin Bruhn

Informational Items

Brownstown Updates

- Cafeteria Door replacements X3 (Grant?)
- Lancaster Sewer Authority, Moving forward will be a low-pressure system plan (Turtle Road)
- Building Automation Software (LON to Bacnet) X3 On-going

Mount Joy Updates

- Boilers On-going
- Fire Alarm Panel (One trouble alarm to fix)
- Bright Horizon Awnings
- New Building & Property Space renovations on-going

Willow Street Updates

- Boilers On-going
- Box Truck replacement Request to Bid (Finance)

Health Science Updates

- Next steps to plan future improvements, Stair Case Sept 28,29, Level 2 Flooring next

Facility Use

PLANNING AND DEVELOPMENT COMMITTEE

Chair – Steve Riehl

Members – Desiree Wagner, Ramon Rivera

Administrators – Michael Moeller, Karin Shipman, David Smith

Action Items

- Overnight or Out-of-State field trips
 - FFA State Legislation Conference- Sheraton Hotel, Harrisburg, 3/14 - 316 (WS)
 - FFA Leadership Conference-Penn State Univ, 3/18 - 3/10 (WS)
 - SkillsUSA Leadership Conference - Camp Hill, 11/11 - 11/13
 - SkillsUSA State Conference - Hershey, 3/31 - 4/2
 - Bryant Park in New York City, NY to Grand Central Station and MoMA - Electrical Construction/Architectural CAD/Plumbing/DDPM/Commercial Art/Photo/IMWD (MJ)

Approve Planning and Development Committee Report – Vote

Informational Items

- [Application Status Secondary 2026-27](#)
- [Enrollment Status Post-Secondary 2026-27](#)
- Employer Engagement Fair
- Open Houses
 - November 2, 2026 BT Campus
 - November 4, 2026 MJ Campus
 - November 5, 2026 WS Campus
- [Next Door Ready to Work Affiliation Agreement](#)

Field Trips

Date(s)	Place	Program/Campus
9/16/26	Millport Conservancy, Lititz	Painting - MJ
9/29/26	ATC, Exton	Intro to Trans - MJ
10/15/26	Signature Custom Cabinetry, Ephrata	Cabinet/Painting - BT
10/20/26	Quality Custom Cabinetry, New Holland	Cabinet/Painting - BT
10/21/26	Premier Custom - Built, New Holland	Cabinet/Painting - BT
10/21/26	Spooky Nook, Manheim	PSTC - Manheim
10/22/26	Spooky Nook, Manheim	Baking/Pastry and Culinary, MJ
10/23/26	Lion's Club Building, Willow Street	SkillsUSA - All Campuses
10/28/26	WHYY & Independence Hall, Philadelphia	Arch CAD Photography - BT
10/29/26	Conestoga Woods, Lancaster	Cabinet/Painting - BT
11/4/26	Flex-Cell, Lancaster	Precision Machining- MJ
11/17/26	Marshak Dairy & New Bolton Center, Kennett Square	APST - WS
11/18/26	Astro Machine, Ephrata	Precision Machining - MJ
12/16/26	Tech College High School, Brandywine	SkillsUSA
3/4/27	Farm & Home Center, Lancaster	APST - WS
4/13/27	Lebanon Fairgrounds, Lebanon	APST - WS

FINANCE COMMITTEE

Chair – Andrew Welk

Members – Philip Eby, Jerry Steinman

Administrators – Jeremy Wiker, Rachel Hetzel

Financial Reports

- Treasurer's Reports:
 - [General Fund - August](#)
 - [Money Market Account - August](#)
 - [Cafeteria Fund - August](#)
 - [Capital Reserve 2001 - August](#)
 - [Capital Reserve 2018 - August](#)
 - [Production & Activity Accounts - August](#)
 - [Bill Payment: Summary](#)
 - [General Fund - Bill Payment List - August](#)
 - 2001 Capital - Bill Payment List - August - No Payments to List
 - [2018 Capital - Bill Payment List - August](#)
- [Internal Service Fund Report - Health - August](#)
- [Internal Service Fund Report - Unemployment - August](#)
- [13 Month Rolling Treasurer's Report Balances - August](#)
- [Financial Comparison Report](#)

Permission to Purchase/Bid/RFP, Award Bids/RFPs

- Permission to Purchase:
 - [Replacement Canopy for Bright Horizons](#)
 - [Additional Awnings at Mount Joy](#)
 - [BAS Controls - Brownstown](#)

Seeking Approval

- [Snow Removal - Mount Joy](#)
- [United Concordia Dental Insurance Proposal - Analysis](#)
- [2027-28 Budget Timeline](#)
- [Items to be Disposed](#)
- [Egrant Signature Resolution](#)

Approve Finance Committee Report – Vote

Informational Items

- [IU Rental Agreement - Meetings](#)
- [IU Community-Based Training Experience Program](#)
- [Mount Joy Facilities Use Request](#)
- [Brownstown Facilities Use Request](#)
- [Brownstown Facilities Use Request for meeting](#)
- [DC Gohn Lot #2 Stake Out](#)
- [Inspira Renewal](#)
- [E-Rate Changes Being Considered](#)

POLICY COMMITTEE

Chair- Grant Keener

Members – Brian Conroy, Jason Breckbill

Administrators – Dr. Peart, Dr. Scott Long, Mike Moeller, Rachel Hetzel

Action Items

Policies for 2nd Read and Approval

[221](#) VOL I Dress Code Secondary

[320](#) VOL II Freedom of Speech

[709](#) Building Security

[903](#) VOL I Public Comment in Joint Operating Committee Meetings

Approve Policy Committee Report – Vote

OLD BUSINESS

NEW BUSINESS

- **PSBA Officer Elections**

- 2027 President-Elect (one-year term) January 1, 2027 - December 31, 2027
 - [Matt Vannoy](#)
- 2027 Vice President-Elect (one-year term) January 1, 2027 - December 31, 2027
 - [Kristy Bolte](#)

OPEN JOC DISCUSSION – The Chair will open the floor for JOC member comments.

ADJOURN

The next JOC meeting will be held on October 22, 2026 at the Willow Street Campus.

**Public Participation in JOC Meetings*

The Joint Operating Committee requires that public participants be residents or taxpayers of participating school districts, any center employee, any center student, or anyone having a legitimate interest in a contemplated action of the Joint Operating Committee. Members of the public who desire to place a matter on the agenda for consideration by the Joint Operating Committee shall submit the item in writing to the Joint Operating Committee seven (7) days prior to the scheduled meeting. Members of the public who desire to be heard by the Joint Operating Committee at a regular or special meeting without prior notification shall be allotted time by the Chairperson, in compliance with law. The Chairperson shall recognize the participant and ask him/her to identify him/herself and whom s/he represents. Individuals will be limited to speaking for three (3) minutes. No participant may speak more than once on the same topic, unless all others who wish to speak on that topic have been heard. All statements shall be directed to the Chairperson or presiding officer; no participant may address or question Joint Operating Committee members individually.

The Chairperson or presiding officer may:

- 1. Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.*
- 2. Request any individual to leave the meeting when that person does not observe reasonable decorum.*
- 3. Request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.*
- 4. Call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.*
- 5. Waive these rules with the approval of the Joint Operating Committee.*

Additional information can be found in Policy 903, Public Participation in Joint Operating Committee Meetings.