



LANCASTER COUNTY
CAREER & TECHNOLOGY
CENTER

Dear Student and Parent/Guardian:

We are looking forward to the start of the 2026-2027 school year on August 20th, 2026. As part of the Introduction to Visual Arts program, you will be learning creative fields such as graphic design, advertising, photography, and printing. Students will have the opportunity to learn various tasks including computer use, various software applications, photographic studio techniques, and printing operations.

Skills that will be helpful in maintaining student success are basic computer skills, note-taking skills, good reading comprehension, and study skills. Beyond skills, students must have a passion for art and want to push their creativity to have success throughout the year.

Report card grades will reflect evaluation in three areas: knowledge (assignments, projects and quizzes). Skills (a range of tasks that are prevalent in the visual communications industry). Lastly, but very important, work ethic (dependability, punctuality, cooperation, effort, etc.).

Students need to comply with the LCCTC uniform requirement. Visual Arts Center students' uniforms consist of a blue shirt and black pants. Students must order uniform shirts through the link on LCCTC's website to order uniform shirts (www.lancasterctc.edu) under the Current Students tab. We suggest ordering at least two t-shirts and two long-sleeve shirts or sweatshirts. **Orders should be placed promptly to ensure the student will be in uniform on their first day of school.** Students must purchase black pants on their own. Sweatpants are not acceptable, neither are holes in the pants.

For the 2026-2027 school year, all book costs are being covered by LCCTC. The books will stay in the classroom and there is no cost to the student.

Students will be given a laptop to use throughout the year. The laptop will be returned at the end of the year in the same condition as it was received. **IT IS STRONGLY ADVISED TO PURCHASE THE INSURANCE FOR THE LAPTOP.** Apple products are extremely expensive to fix. Students will receive information on the insurance and how to sign up the first week of school.

If you have any questions or concerns, please feel free to contact the office at the Lancaster County Career and Technology Center, Willow Street Campus at (717) 464-7050.

Sincerely,

A handwritten signature in black ink that reads "Mark Seibert".

Mark Seibert
Intro to Visual Arts Instructor

WILLOW STREET CAMPUS

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