

Planning & Development Committee Meeting

Meeting Information			
Meeting Date / Time:	August 22, 2024 6:00 - 6:30 PM	Location:	Brownstown
LCCTC Administrator	Mr. Mike Moeller	Purpose of meeting:	Committee Meeting
Chairman:	Chris Straub	Recording Secretary:	Karin Shipman
Purpose Statement:	Provide guidance and review activities at the LCCTC for the planning and development of future programming. The Planning and Development committee commits to ensure that projects and programs align with the mission of the school while providing services that align and partner with community resources and needs for the betterment of our students and workforce. Members of the planning and development committee will keep the interest of students and school goals at the forefront of the future development of LCCTC programming.		
Committee Members			
Chris Straub-PM	Steve Riehl- Pequea Valley	Brian Conroy- ELANCO	
Mike Moeller- Supervisor of Curriculum	Rachel Hetzel- Director of Technology	Karin Shipman- Student Services Director	Tom Wolf Assistant Director
Members present: Steve Riehl, Brian Conroy, Mike Moeller, Rachel Hetzel, Karin Shipman			

Topics
<p><u>PLANNING AND DEVELOPMENT COMMITTEE</u> Chair – Chris Straub Members – Brian Conroy, Steve Riehl Administrators – Thomas Wolfe, Michael Moeller, Karin Shipman, Rachel Hetzel</p> <p><u>Action Items</u></p> <ul style="list-style-type: none"> ● 24-25 High School Calendar <ul style="list-style-type: none"> ○ Update to calendar to accommodate the Act 80 Day on October 11, 2024. ● Domestic Violence MOU <ul style="list-style-type: none"> ○ MOU with the YWCA, Sexual Assault Prevention and Counseling Center (SAPCC), as part of Act 55 for post-secondary students. ● Protective Services- County-wide Communications <ul style="list-style-type: none"> ○ New certification option for students with the Lancaster County Wide Communications. Certification would lead to co-op and employment as a County Dispatcher. <p>Approve Planning and Development Committee Report – Vote</p> <p><u>Informational Items</u></p>

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- [Application Status Secondary 2024-25](#)
- [Enrollment Status Post-Secondary 2024-25](#)
 - *Discussed the waitlist, drop/add and dual enrollment students. There are three (3) dual enrollment students in the Adult Auto Tech Associates degree program. We are looking at other options to build more dual enrollment opportunities. We are also looking at how to utilize technology resources to increase enrollment numbers, such as using hybrid options.*

Field Trips

- *Discussed field trips as part of the APST program.*

Date(s)	Place	Program/Campus
9/13/24	Maple Grove Raceway, Mohntown	Auto Tech - WS
10/8/24	Landmark Community, Annville	Carpentry - MJ
10/15/24	HACC, Harrisburg	Culinary - MJ