

Lancaster County Career and Technology Center Authority

Quarterly Meeting Minutes

June 22, 2023, 4:30PM

Willow Street Campus

Anticipated Attendees:

- Authority Board of Directors: Mr. Bob Enck, Mr. Charles Rohrer, Mr. Jeffrey Swarr
- Administrative Attendees: Dr. Stuart Savin, Mr. Tom Wolfe, Mr. Jason Harris, Ms. Darla Gettle, Mr. Tim Klein, Ms. Kelly Decker, Mr. Jeremy King, Dr. Julie Frey, Mr. T, Smeigh

Meeting Agenda

1. Public Comment at 4:37 p.m. Mr. B. Enck
Anyone wishing to make a public comment can do so at this time.
 - No public comment

Items for Approval

2. Approval of design plan for next home Dr. J. Frey
 - Foundation plans for the next home were handed out by Dr. Frey
 - Dr. Frey noted the student designer Owen Retallack
 - Mr. Enck - How many square feet?
 - Dr. Frey – 2000 square feet
 - Dr. Savin – If approved we need to put a bid out to get the foundation laid
 - J. Swarr motioned, C. Rohrer seconded.
3. Permission to Pay Bills- as needed until September meeting Mr. B. Enck
 - Including any residual audit-related bills that need to be paid
 - C. Rohrer motioned, J. Swarr seconded
4. Modification to Zoning & Infrastructure Mr. T. Smeigh
 - Mr. Smeigh – are we utilizing the land in the best way, how do we utilize what we have? Possibility of a cul-de-sac.
 - Mr. Smeigh – Township meeting on Monday, June 26th, 2023
 - Mr. Swarr – Is the township on board?
 - Mr. Smeigh – Believes the Planning Commission will be on board.
 - Mr. Rohrer – Likes the idea of keeping it open.
 - Dr. Savin – A though street boxes us in with possibilities.
 - Mr. Smeigh – If possible and easement could be built.
 - Mr. Swarr – Could houses #3 & #11 have a walking path?
 - Mr. Smeigh – Important to get the dialog with the township. Are they open to rezoning?
 - Mr. Swarr – What is the benefit of rezoning?
 - Mr. Smeigh – Duplexes
 - Mr. Swarr – Do we want to do that?
 - Dr. Savin – From a teaching aspect it allows for much more.
 - Mr. Rohrer – What is the difference between R1 & R2?

- Mr. Smeigh – Minimum lot size
- J. Swarr motioned, C. Rohrer seconded.

Informational Items

5. Update on 209 Fairview Road, Next House Timeline Dr. J. Frey
 - Dr. Frey - Installing wall installation and applying stone veneer. Electrical is on hold, about 40 days out.
 - Mr. Harris – Timeline issues, a lot will be happening over the next 90 days.

6. Update on Relocation of Sewer Pipe Dr. J. Frey
 - Dr. Frey – Sewer pipe is still on hold, waiting on man holes to cure. That should be around 7/10/23.

7. House Project Financial Summary Ms. K. Decker
 - Fairview Subdivision – paid \$4,981.25 in expenses
 - On lot 14 – paid \$9,292.55 in expenses

8. Property adjacent to Cove Park Dr. S. Savin
 - Dr. Savin – engage in the conversation to consider giving township area adjacent to Cove Park to include with the park property, this property was given to us previously.
 - Mr. Swarr – Legality?
 - Ms. Lord – That could be covered in the agreement.
 - Mr. Enck – Is the dam still down there.
 - Dr. Savin – We removed it.
 - Mr. Enck – Do we own the park?
 - Dr. Savin – Yes, currently under lease agreement until 2029
 - Mr. Swarr – Idea makes sense.
 - Mr. Enck – Something to think about.

9. Easement request for the Health Science Campus Mr. T. Klein
 - Dr. Savin – additional request for easement, this request was roughly three months ago. Asking if it is ok to engage if we are contacted again.

10. Campus Updates Principals
 - BT – Sewer plant is done. Fence project is almost completed just waiting on gate installation.
 - WS – Powersports is moving to the Brownstown Campus, space will be revamped for an additional program. Sewer pipe is done the floor just needs to be poured. Summer camp just got done between 40-45 campers were at WS CTC last week.
 - MJ- Construction & cleaning are underway, Thrive to Five is gone. Summer camp just got done between 60 campers were at Mount Joy CTC last week.

11. Other Matters

Monday June 26, 2023 – Mr. Smeigh & Dr. Savin will attend Township meeting, Bob Enck will also be present.

Adjournment: J. Swarr motion to adjuour, C. Rohrer seconded.