

Planning & Development Committee Meeting

Meeting Information			
Meeting Date / Time:	October 24, 2024 6:00 - 6:30 PM	Location:	Willow Street
LCCTC Administrator	Mr. Mike Moeller	Purpose of meeting:	Committee Meeting
Chairman:	Chris Straub	Recording Secretary:	Karin Shipman
Purpose Statement:	Provide guidance and review activities at the LCCTC for the planning and development of future programming. The Planning and Development committee commits to ensure that projects and programs align with the mission of the school while providing services that align and partner with community resources and needs for the betterment of our students and workforce. Members of the planning and development committee will keep the interest of students and school goals at the forefront of the future development of LCCTC programming.		
Committee Members			
Chris Straub-PM	Steve Riehl- Pequea Valley	Brian Conroy- ELANCO	
Mike Moeller- Supervisor of Curriculum	Rachel Hetzel- Director of Technology	Karin Shipman- Student Services Director	Tom Wolf Assistant Director
Members present: Chris Straub, Steve Riehl, Tom Wolfe, Mike Moeller, Rachel Hetzel, Karin Shipman			

Topics
<p><u>PLANNING AND DEVELOPMENT COMMITTEE</u> Chair – Chris Straub Members – Brian Conroy, Steve Riehl Administrators – Thomas Wolfe, Michael Moeller, Karin Shipman, Rachel Hetzel</p> <p>Meeting started at 6:10 pm.</p> <p><u>Action Items</u></p> <ul style="list-style-type: none"> ● OAC Member Lists 24-25 <ul style="list-style-type: none"> ○ BT Members ○ MJ Members ○ WS Members <p><i>Discussed numbers. Reviewed the need for accreditation. Working to update the list. Good work from Dr. Weinand in working with the co-op partners to have current, updated members.</i></p> ● Limited Enrollment list <i>Reviewed the list which provides the programs with high waitlists that give preference to students who are enrolled at the district.</i>

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- Placeholder lost day
Reviewed options to address the missed day in September. Recommend option 1, use of Act 80 day for staff. Still counts as a student instructional day.

Approve Planning and Development Committee Report – Vote

Informational Items

- [Application Status Secondary 2024-25](#)
Reviewed numbers. Discussion on open seats in some of the Intro programs.
- [Enrollment Status Post-Secondary 2024-25](#)
Reviewed numbers. Highlighted the EFDA program and the benefits for participants in the form of higher wages once completed.

Field Trips

Date(s)	Place	Program/Campus
10/22/24	Millport Conservancy, Lititz	Painting - BT
10/25/24	Weaver Precast, Ephrata	Architectural CAD - BT
10/29/24	Signature Custom Cabinets, Ephrata	Cabinet Making & Painting - BT
10/30/24	South Pointe at WV - Willow Street (weather permitting)	Intro to Construction AM & PM - WS
11/7/24	DenTech Industry, Denver	Welding - MJ
11/8/24	Millersville Univ, Millersville	Early Childhood - MJ
11/11/24	Material Resource Center, Ephrata	NHTS - BT
11/25/24	Material Resource Center, Ephrata	NHTS - BT
12/3/24	Lancaster Central Market, Lancaster	Culinary Cluster - MJ
12/6/24	Penn College, Williamsport	Culinary Cluster - MJ
12/12/24	ATC, Exton	Intro to Transportation - MJ
12/17/24	Reading Muhlenberg CTC, Reading	Skills - WS, MJ
12/18/24	Reading Muhlenberg CTC, Reading	Skills - WS, MJ
1/8/25	PA Farm Show, Harrisburg	Culinary Cluster - MJ

Meeting ended at 6:28 pm.