

Personnel Committee Meeting Minutes

Meeting Information				
Meeting Date/Time:	Thursday, September 25, 2025 6:15 PM EDT	Location:	Mount Joy	
Meeting Called By:	Ms. Mara Creswell McGrann	Purpose of Meeting:	Committee Meeting	
Chairman:	Ms. Mara Creswell McGrann	Recording Secretary:	Ms. Jodi Schuler	
Purpose Statement:	Assist the Joint Operating Committee in fulfilling its oversight responsibilities of the LCCTC’s management of its human resources function. This includes but is not limited to, LCCTC’s recommendations for hire, termination, and leaves of absence.			
Attendees				
Ms. Mara Creswell McGrann, Mr. Jeremy King, Ms. Jodi Schuler				
Minutes				
Call to Order at 6:20 PM by Ms. Mara Creswell McGrann				
All hourly employee appointments are on a 90 working day probation period beginning on individual effective dates.				
Resignations/Retirement:				
Employee	Position Title	Start Date	Resignation Date	Location
Appointments:				
Employee	Position Title	Employment Info	Start Date	Location
Kennedy Yost	Cafeteria Administrative Assistant	\$18.39 per hour, benefits eligible, non-exempt, 220 days	09/29/2025	Willow Street
Transfers:				
Employee	Position Title	Employment Info	Start Date	Location
Lauren Mascianica	Director of Practical Nursing	Transferring from Director of PN to Part-Time PN Instructor (to be utilized as a sub), \$47.95 per hour, no benefits, exempt	09/15/2025	Health Science
Sonya Stover	Full-Time PN Instructor	Transferring from Full-Time PN Instructor to Interim Director of PN, Additional \$75 per day, exempt, benefits eligible	09/04/2025	Health Science
Action Items				
<ul style="list-style-type: none"> • FMLA - #2430, Willow Street, 8/18/25 - 8/17/26 (Intermittent) • Job Description: Dining Room Aide 				
Approve Personnel Committee Report – Vote				
Informational Items				
<ul style="list-style-type: none"> • 2025-26 Request for Column Movement • September 26, 2025 Tenure: <ul style="list-style-type: none"> ○ Ashley Seibert 				
Adjourned at 6:24 PM by Ms. Mara Creswell McGrann				
Next regularly scheduled meeting: Thursday, October 23, 2025, 6:15 PM, Willow Street				