

Lancaster County Career and Technology Center Authority

Triannual Meeting Agenda
December 8, 2025, 4:30 PM
Willow Street Campus

Anticipated Attendees:

- Authority Board of Directors: Mr. Jim Smith, Mr. Bob Enck, Mr. Charles Rohrer, Mr. Denny Coleman, Mr. Jeffrey Swarr
- Administrative Attendees: Mr. Michael Katch, Mr. Michael Moeller, Mr. Jeremy Wiker, Mr. Tim Klein, Ms. Kelly Decker, Mr. Jeremy King, Dr. Julie Frey, Mr. Justin Bruhn, Mr. Rick Martin, Dr. Kevin Peart, Ms. Amy Reis, Ms. Rhonda Lord, Mr. Todd Smeigh

Meeting Agenda

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| 1. Announcement of Executive Session (if needed) | Mr. J. Smith |
| 2. Approval of Previous Minutes (8.28.2025) | Mr. J. Smith |
| 3. Public Comment | Mr. J. Smith |
| <i>Anyone wishing to make a public comment can do so at this time.</i> | |

Items for Approval

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| 4. House Project Financial Summary and Budget Update
(Through December 3rd) | Ms. K. Decker |
| 5. Permission to Pay Bills- as needed until the next meeting
<i>Including any residual audit-related bills and permit-related fees for the house projects</i> | Mr. J. Smith |
| 6. DC Gohn Addendum | Mr. T. Smeigh |
| 7. Final Minor Subdivision Plan – for signature and notary | Mr. T. Smeigh |
| 8. Operation and Maintenance Plan – updated to include Lot #2 | Mr. T. Smeigh |
| 9. Develops Agreement – updated to include Lot #2 | Mr. T. Smeigh |
| 10. Pre-sale Agreement Proposal | Mr. J. Wiker |
| 11. Willow Valley Easement Proposal | Mr. J. Wiker |

Informational Items

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| 1. House Project Progress Report | Mr. R. Martin / Mr. J. Wiker |
| 2. Campus Updates | Principals |
| 3. Reminders: | Appreciation Dinner on Thursday, February 26 th at Mount Joy campus
Next Meeting is Thursday, March 26 th at Willow Street campus |
| 4. Other Matters | |

Adjournment