



LANCASTER COUNTY
CAREER & TECHNOLOGY
CENTER

Dear Student and Parent/Guardian:

Congratulations! I have been notified that you will be a student in the Patient Care Technician program at the Willow Street Campus.

Students in Patient Care are required to obtain their OSHA 10 certification. This will be at the cost of the CTC. Also, students can obtain a Patient Care Technician certification at the end of the school year. This is not mandatory, so if desired, the CTC will cover the cost of this certification as well. BLS CPR & basic first aid will be taught to receive your certification.

Uniforms should be ordered by June 30th, so that the student will have them for the first day of class. **All students are required to be in uniform on the first day.** I have included an order form from Fully Promoted to order. Students must wear athletic sneakers or nursing shoes with their uniform. You will need a watch *with a second hand starting the first day of school.*

Please see attached list of requirements for clinical. **All paperwork must be submitted no later than 12/5/2025 to be eligible for clinical.**

Students that meet the necessary requirements for clinical internship are responsible for their own transportation to and from the hospital. Penn Medicine/Lancaster General Hospital and WellSpan Ephrata Community Hospital are the two clinical sites currently used for this program. Students are required to be at the hospital by 6:40 a.m. and will leave by 2:00 pm.

General school supplies are **recommended** as follows:

- 3x5 Index cards – several packs (most students will make flashcards to study from).
- Pens (black/blue ink), pencils, and highlighters
- 3-ring Binder (some students prefer to keep separate binders for A&P, Patient Care Technician and Medical Terminology)
- Combination lock for locker if so desired (combination will be given to office)

I am looking forward to seeing you and hope to make next year very satisfying and fulfilling for you. If you have any questions, please call me on (717) 464-7050 ext. 7092.

Enjoy your summer and prepare to have a great school year! I will see you August 20, 2025.

Sincerely,

Ashley Seibert

Instructor- Patient Care Technician

WILLOW STREET CAMPUS

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