

Precision Machining & CAM – NSO – Overview



The instructor's belongings, file cabinets and desk are all off limits to students. Students are expected to be in their assigned seats at the designated start time.

Mandatory Attire

- Students must wear their official LCCTC uniform each day. (This consists of: CTC shirt, work pants, safety toed shoes, and ID badge).
- Approved safety toed shoes are to be worn at all times – failure to wear the proper footwear will result in removal from shop.
- It is required that students arrive in the classroom dressed and prepared to learn.

Conduct/Language

- Rude remarks, profanity, social bias comments, and any offensive gestures are considered unacceptable and will not be tolerated.
- Students are to report to the classroom upon arrival at CTC.
- Students are expected to be attentive and respectful in the classroom.
- Conflict among students will not be tolerated.
- *Always be respectful - *(treat others how you want to be treated).*
- Food and Drinks must be approved by Mr. Adams prior to indulging.
- Students will be dismissed from class immediately if Zero Tolerance Policy is disregarded.
- Students are expected to use any “free time” constructively to work ahead.
- *All personal belongings are to be kept in assigned lockers – *The Instructor will not be held personally liable for any loss or damage to a students personal belongings.*

Safety

- Students will follow all new safety rules covered within each task.
- Students will report all injuries to the instructor immediately*
- In case of an emergency, the instructor will follow the LCCTC Crisis Response Guide.
- Students will maintain a clean working environment at all times.
- I the instructor will not be held personally liable for any injuries obtained in the lab or classroom at CTC*