

May 1, 2025

Dear Student and Parent/Guardian

On behalf of the teachers and staff of the Mount Joy Career and Technology Center, I would like to welcome you to our school and the Advanced Health Careers Program. I am anxious to meet you and be your instructor as you learn about the healthcare field and explore what career you would like to pursue after graduation. During this year of instruction, we will explore Health Safety, Professional Ethics, Legal Aspects of Healthcare, Medical Terminology, and Anatomy & Physiology. These subjects are fundamental to all healthcare professions. There will be presentations by various healthcare professionals, and you will have the opportunity to observe different clinical areas in Lancaster County. All these experiences will help you make your career choice.

During this school year, you will be given the opportunity to study basic medical concepts and careers in the medical field and allied health industry. Medical terminology will be taught in conjunction with HACC in the Allied Health 105 (3 credits) and Allied Health 140 (3 credits) portion of the class. The HACC-accredited class is called College in the High School and offers students the opportunity to earn (6) transferable college credits. There may also be other opportunities to earn more HACC credits. Information will be given to students at the start of school in the Fall.

Another essential aspect of this program is the opportunity you will be given to job shadow professionals. There will be numerous job shadowing experiences of two days, each arranged for the student in various departments of the hospital and other facilities. Your observations will include healthcare professionals performing duties specific to their job description and interacting with their clients. **Due to patient interaction, the following requirements are mandated but are subject to change according to the specific medical facilities: a negative two-step TB test or a QuantiFERON Gold lab blood test. This specific lab test must be within 3 months of clinical start (recommended to get in mid to late September), a Flu vaccination in the Fall, a Covid vaccination (Penn Medicine facilities), and an updated immunization record (copy) are required before the start of class** (See attachment).

Things to do NOW!

() Uniform for class: The outer layer of clothing must always be the CTC uniform

- () At least 2 Lagoon Blue colored polo shirts -for clinical rotations -**REQUIRED** (Information enclosed where they must be purchased).
- () **Optional** - Lagoon Blue long-sleeved shirt(s) and/or short-sleeved shirt(s)
- () Black scrub pants -**REQUIRED** (no leggings, no sweatpants) (may be purchased at your store of choice)
- () **Optional** - Black Jacket or Black Crew Sweatshirt with CTC logo. (Information enclosed where they must be purchased)
- () White or black long-sleeved undershirt (may be purchased at the store of your choice to wear under polos for clinicals)

() Closed-toed shoes. Sneakers or Nursing shoes only for clinical (no slippers, no holed shoes like Crocs)

() **Criminal Background checks, Child Abuse Clearances, and Dept of Human Services FBI Fingerprinting** will be needed by the start of the school year for job shadowing, so items can be forwarded to the facilities of observation to prevent delays for the start of clinical (see attached). **Wellspring may require a 10-panel drug screen, however, this was not a requirement this past school year**

[Clearances | Department of Human Services | Commonwealth of Pennsylvania](#)

() **Sign-up for HACC classes if desired at the beginning of school, but High School Transcripts will be needed from sending schools ASAP.**

o Allied Health 140

o Allied Health 105

***Call Mike Moeller with questions at (717) 464-7050

Email mmoeller@lancasterctc.edu

() **Items needed at the start of class**

() Large three-ring Binder with dividers

() Notebook (paper)

() Notecards 200 count or more (optional: note card case/holder)

() Black pens/Pencils

The following books, purchased by the school, will be used in class: Medical Terminology for Health Professionals, Bloodborne & Airborne Pathogens, and Introduction to Health Care.

Please note that additional certifications may be available to the program/student and may have a cost associated with them.

I look forward to meeting you on the first day of school at your designated start time of 0800 or 1230 in **Room 108**. I will begin class on the first day of CTC, not your first day of sending school, and **please come in uniform**. If you have financial difficulties, please contact your school counselor for assistance. You may also email me with **ANY QUESTIONS** at emaddox@lancasterctc.edu; **please don't hesitate to contact me**.

Sincerely,

Mrs. Erin Maddox
Advanced Health Careers Program Instructor

