



# LANCASTER COUNTY CAREER & TECHNOLOGY CENTER



## Link to More Information!

- Uniform Ordering
- Directions
- Cafeteria/Food Service
- 2025-2026 Calendar
- ...and more!

<https://tinyurl.com/2rasjuxj>

Dear Student and Parent/Guardian:

We are looking forward to the start of the 2025-2026 school year. Students enrolled in the Introduction to Transportation Careers program will learn about auto mechanics and small engine repair. Students will have the opportunity to acquire various skills including tool and equipment use, general shop safety, and basic repair procedures.

In order to maintain a safe and productive environment, a dress code and strict lab rules are enforced. It is important that students behave appropriately, use appropriate language and properly use tools and equipment. Student conduct, lab rules, and safety rules will be addressed during the first week of class. The CTC provides textbooks, tool kit, and safety glasses. However, there are several items you need to acquire before the start of school.

Students need to comply with the LCCTC uniform requirement. Introduction to Transportation Careers students are required to purchase **navy blue Dickies** brand pants and **maroon** LCCTC t-shirts, long-sleeved t-shirts, and crew sweatshirts. Absolutely no hoodie sweatshirts or hats are permitted in the school. Students are permitted to wear hats only in the lab area. Students must order uniform shirts from Fully Promoted through the LCCTC website school store ([www.lancasterctc.edu](http://www.lancasterctc.edu)). Students are expected to be in uniform on their first day of school. Students must purchase pants on their own over the summer. Sources for these pants are Walmart and area hardware stores. jeans, shorts, and capris are not permitted. Pants must be properly sized. No baggy pants are allowed due to the safety factor when working with equipment, tools, and machines. We strongly suggest that students purchase at least two pairs of pants and five shirts including one sweatshirt. Students will also need leather work shoes (steel-toed preferred), which can be purchased at a store of your choice.

Students are encouraged to participate in the student organization SkillsUSA. "SkillsUSA empowers its members to become world-class workers, leaders, and responsible American citizens. SkillsUSA improves the quality of our nation's future skilled workforce through the development of Framework skills that include personal, workplace and technical skills grounded in academics." If students choose to participate, there is a membership fee to join.

In addition, I would like you to have a three-ring binder/loose-leaf notebook with lined paper along with a notebook to be used for a daily journal. Please bring this with you on the first day of school.

If you have any questions or concerns, please feel free to contact the personnel at the Brownstown Campus, Lancaster County Career and Technology Center at (717) 859-5100.

Sincerely,

**Richard Moore (Rick)**

Introduction to Transportation Careers  
Instructor

## BROWNSTOWN CAMPUS

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