## Introduction to Construction Careers Cell Phone Policy

The biggest safety concern for employers and employees in the construction workforce is cell phone use. Lancaster CTC seeks to replicate the skills students will need to be successful in the workplace. The classroom expectations will resemble the expectations of an employee on the worksite. This document serves to inform parents and students of the Introduction to Construction Careers cell phone policy which will be enforced throughout the 24-25 school year. The classroom/lab rule is <u>no cell phone use during class time</u>. Students will not be permitted to talk, text, video, take pictures, play games, or listen to music on their phones during class time, except when given specific permission to do so. Lockers are provided to the student and are a safe and secure place to store items during class.

Students that are found/seen using their phones during class hours will:

*First Offense:* Automatically lose 5 out of 10 points of their daily work ethic grade, *(review page 28 of student handbook to understand work ethic)*, and will be written up for a level 1 offense.

**Second Offense:** If a second offense occurs within the same day, the student will earn a zero for work ethic. Their work ethic is counted daily and worth 1/3 of their final grade, and will be written up for repeated level 1 offense.

**Repeated Offenses:** Students will lose 5 work ethic points every offense, I will document offenses in Classmate and it will be written up as a level 2 offense. They will turn in their cell phone to the office at the beginning of the day and pick it up at the end of the day.

| Student Name (Please Print) |
|-----------------------------|
| Student Signature           |
| Parent Name (Please Print)  |
| Parent Signature            |