



# LANCASTER COUNTY CAREER & TECHNOLOGY CENTER



## Link to More Information!

- Uniform Ordering Directions
- Cafeteria/Food Service
- 2025-2026 Calendar
- ...and more!

Dear Student and Parent/Guardian:

<https://tinyurl.com/2n4skff8>

Welcome to the Electrical Construction Technology program at the Lancaster County Career & Technology Center, Brownstown Campus. This program will allow you to acquire the knowledge and develop the necessary skills and attitudes needed as an entry-level employee in the electrical field. It will also give you an excellent technical background if you decide to continue your education at a post-secondary school.

The purpose of this letter is to acquaint you with the expectations which will be required of you in this course. Students in the Electrical program are required to perform physical activities which include climbing ladders and working overhead, as well as theory work.

Students need to comply with the LCCTC uniform requirement. Construction Center students are required to purchase navy blue Dickies brand pants and garnet LCCTC t-shirts, long-sleeved t-shirts, and crew sweatshirts. Students must order uniform shirts from Fully Promoted Advertising through the LCCTC website school store (<https://lancasterctc.edu>). Please place an order promptly to ensure your student will be in uniform on their first day of school. Students must purchase pants on their own over the summer. Sources for these pants are Goods, Walmart, Tractor Supply, and some area hardware stores. Jeans, shorts, and capris are not permitted. Pants must be properly sized. No baggy pants are allowed due to the safety factor when working with equipment, tools, and machines. We strongly suggest that students purchase at least three pairs of pants and five shirts including one sweatshirt. Students also must purchase leather work boots with safety toe and E.H. rating (Electrical Hazard) to be able to safely work in our labs. Cell phones are not permitted to be used in class at any time.

Specialty tools are provided by the school along with necessary safety equipment (i.e. safety glasses and hard hats). The school will provide the first set and the student is responsible to replace them if they become lost or unusable. Hard hats are to be worn in construction areas. Additional hard hats and safety glasses can be purchased through the Career Center at a cost of approximately \$10.00 and \$5.00, respectively. If you wear prescription glasses, Z87 rated safety lenses, 3mm thick are necessary. A letter from your optometrist must be provided certifying that the lenses are of the safety type. If you do not have the safety lenses, you must wear clear lens goggles over your glasses or wear safety glasses provided by the school.

Students will not be required to purchase their own hand tools unless they wish to participate in a co-op experience. Students will receive a tool kit at the beginning of the year which they are financially responsible for in case of damage or loss as they are school property. They will also have a lockable area to store their tools to protect them while they are not being used. The students will have options to purchase tools at a discounted rate if they would like to participate in co-op opportunities and/or could purchase a set on their own with the instructor's guidance. These sets could range from roughly \$140-\$400 depending on the brand, type, and components.

## BROWNSTOWN CAMPUS

231 Snyder Road, Ephrata, PA 17522• office: 717.859.5100

Students should arrive the first day of class with a valid driver's license and an interest to participate in an electrical co-op (hands-on placement in the workforce). The past two years have provided more job opportunities posted on the class job board than students available for employment. My goal is to get everyone placed and hired by the end of the year. Participation in the co-op program requires students to have a valid drivers license. Most of these employers will require mandatory drug screenings as well.

Students are encouraged to participate in the student organization SkillsUSA. "SkillsUSA empowers its members to become world-class workers, leaders, and responsible American citizens. SkillsUSA improves the quality of our nation's future skilled workforce through the development of Framework skills that include personal, workplace and technical skills grounded in academics." If students choose to participate, there is a membership fee to join.

I am looking forward to having you in my class this fall and hope that you have an enjoyable summer. If you have any questions feel free to contact the Lancaster County Career and Technology Center, Brownstown Campus (717) 859-5100.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Myers", with a stylized flourish extending to the right.

Brian Myers  
Electrical Construction Technology Instructor