

**Joint Operating Committee Minutes DRAFT**  
**LANCASTER COUNTY CAREER & TECHNOLOGY CENTER**  
**Thursday May 22, 2025**  
**Mount Joy Campus**

Attendees: Andrew Welk, Brian Conroy, Christopher Straub, Debra Sturgis, Desiree Wagner, Emily Zimmerman, Grant Keener, Jason Breckbill, Justin Wimer, Mara Creswell McGrann, Phil Hurst, Sandra Duncan, Steve Riehl, Dr. Terrance Henderson

Absent: Charles Gearhart, Menno Riggleman

Also Present: - Dr. Kevin Peart-Superintendent of Record, Mike Katch Administrative Director (interim), Jeremy Wiker - CFO, Jodi Schuler- HR Manager, Baiesha Dudley- Recording Secretary, Mike Moeller, Karin Shipman, Dave Smith, Lauren Mascianica, Tim Klein, Jeremy King, Dr. Julie Frey, Justin Bruhn, Rachel Hetzel, Carl Warden, Randy Hess, Christiaan Baird, Jamie Hess

**Students of the Month**

**Brownstown**

- ★ Lily Maddox, a student from the Manheim Township School District in our Photography & Digital Imaging program.
- ★ James Houston, a student from the Warwick School District in our Intro to Visual Communications program.

**Mount Joy**

- ★ Timothy Stover, a student from the Donegal School District in our Introduction to Construction program.
- ★ Christopher Hubbs, a student from the Penn Manor School District in our Welding Technology program.

**Willow Street**

- ★ Peyton Englert, a student from the Penn Manor School District in our Intro to Construction program.
- ★ Alia Zook, a student from the Ephrata School District in our Veterinary Assistant program.

Student of the month picture - WS Assistant Principal Mark McCracken

Mr. Wimer called the meeting to order at 7:35 p.m.

**WELCOME**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ANNOUNCEMENT OF EXECUTIVE SESSION** Mr. Wimer announced the JOC held an executive session prior to tonight's meeting for personnel matters.

**APPROVAL OF AGENDA** – Mr. Wimer asked for a motion to approve the agenda

Mr. Straub made a motion to remove the COE institutional Plans under the Planning and Development Committee Report on the agenda because it is not ready for approval yet. It will be added to the agenda when it's ready.

Mr. Straub motioned and Mrs. Sturgis seconded the motion to remove the COE institutional Plans under the Planning and Development Committee Report from the agenda and to approve the rest of the agenda. All members present voted in favor.

Mr. Welk would like to add an amendment to the agenda to nominate a new treasurer for the next year as the term is up for the position.

Mr. Steve Riehl was nominated by Mr. Welk and Mrs. Zimmerman seconded the nomination. Mr. Riehl accepted the nomination.

Mr. Welk motioned and Mrs. McGrann seconded the motion to appoint Mr. Riehl as the new treasurer. All members present voted in favor.

Mr. Keener moved that nominations be closed.

**PUBLIC PARTICIPATION\*** – Mr. Wimer asked the audience if anyone wished to formally comment. There was no public participation.

**SUPERINTENDENT’S REPORT** – Dr. Peart provided the Superintendent's report.

A PAC meeting was held on May 6, 2025

Dr. Peart shared that they met virtually and there were a number of items reviewed. Dr. Peart shared the following information about what was discussed.

- The application status for next school year.
- The awesome NOCTI Assessment scores were shared.
- The End of Year Calendar adjustments.
- An update regarding the hiring and vacancy status for next year.
- An update on the summer camps.
- The SkillsUSA States Competition Winners were shared.
- The FID application was submitted and has now been approved. It is for the flexible instructional days like most districts have.
- There was also a request for a Linguist for New Student Orientation. These are translators for our English learner students.
- The dates and locations of the Certificate and Awards program were shared.

**DIRECTOR’S REPORT-** Mr. Katch provided the Director’s Report. He shared the following committee meeting minutes.

Minutes of the April 24, 2025 Board Meeting, Personnel Committee Minutes, Building and Property Committee Minutes, Planning and Development Committee Minutes, Finance Committee Minutes and Policy Committee Minutes.

A GAC (LAC) Meeting was held on May 13, 2025

Mr. Moeller shared that we met with the business and industry partners also known as our GAC board. He also took them on a tour of the building looking at potential areas for new programs. The other topics that were discussed were similar to the topics that were discussed at the PAC meeting.

**Local, State, and Federal Projects–** Mr. Katch provided the committee with updates. He shared that there were no updates to report at this time.

#### **Secondary Update - Dr. Julie Frey**

- Mascot project update - Instructors: Randy Hess, Christiaan Baird, Jamie Redcay

Mr. Hess, Mr. Baird and Mr. Redcay came to the December JOC meeting to ask if they could move forward with the possibility of having a Mascot. The JOC agreed that they could indeed have a CTC Mascot. There was a contest and out of 137 entries there were three finalists chosen by their peers. Mike Spearing and Josh Curry from the Manheim Township school district and Skylar Nunez from the Conestoga Valley school district, were the names of the students. A lot of work was done and they shared the samples of ideas that the students came up with as to what the Mascot should look like. The three student finalists were in attendance, they introduced themselves and showed their Mascot drawings. A final decision on the mascot was made and it was a combination of all three of the finalist designs. Mr. Redcay asked the JOC

if they could move forward with making the CTC Mascot. Mr. Wimer said that a vote wasn't needed, all of the board members were in agreement for them to move forward with the Mascot, the CTC Hawks.

- Welding Collage

Mr. Katch said that JOC members were invited to tour the Welding program and a Collage of pictures from the tour was shared. He said that we could set up more dates in the future if anyone needs a personal tour.

- CDL Video

Mr. Katch asked Ms. Foight to create a video of the CDL program and that video was shared so that the board could see a little of what happens in the program.

Mr. Welk asked if when Open Houses are held at the campuses, could an invite get sent to the JOC members moving forward and it was agreed that it would be sent out.

### **All Campus**

- *New Student Orientation*

- New Student Orientation was held on May 1st. We met new students and their parents to provide information, answer questions, and prepare them for next year at LCCTC. *It was a huge success and well-attended.*

- While many SkillsUSA students are looking forward to the national competition, all three campuses participated on May 21st in an outing for SkillsUSA students to Knoebels, taking advantage of the opportunity for reward and celebration for a highly successful year.

- Co-op

- Students - 237
- Average Hourly Rate - \$17.00/hr
- Total Gross Pay - \$1,190,483.00

### **Brownstown**

- Three Visual Communications instructors, Mr. Redcay (Interactive Media and Web Design), Mr. Baird, (Commercial Arts), and Mr. Hess, Introduction to Visual Communications worked on a project throughout the year as their Differentiated Supervision/Peer Collaboration project. The goal of the project was two-fold: grow student capacity, professional skills in teamwork and collaboration while creating a series of marketing products to help communicate the Visual Communications programs at LCCTC. Through this 12-week project, students learned technical skills, but also their strengths and challenges in working in a group.
- Intro to Constructions students successfully built a mock-house that required building a foundation, framing, roofing, electrical, drywall, and plumbing. Alas, with the end of the school year students are now “de-constructing” the house, saving and recycling as much material as possible for the 2025-2026 students.
- The Painting and Interiors program and the Plumbing program have been working on the house project at Mount Joy, making significant progress. Students are always invigorated when they have the opportunity to work on the house project and take pride in their contributions!
- Mr. Hinton's Carpentry program from MJ has finished putting a new roof on a storage building at Brownstown. It looks great and we've enjoyed having Mr. Hinton and his students at the campus!

### **Mount Joy**

- *Fly on the Run at MJ*

- The Lancaster County Career and Technology Foundation's annual "Fly on the Run Fundraiser" was held May 7 and 8. The fundraiser started with an opening banquet and auction at our Mount Joy Campus on the evening of May 7 and continued with a fly fishing tournament at the Millport Conservancy on May 8.
- Our students played a huge part in the events that the LCCTF Executive Director, Jennifer Baker, planned. Culinary and Baking & Pastry students created and served a delicious meal and appetizers for the banquet attendees on May 7. Our Intro to Culinary students provided lunch on May 8. Our students from Welding (MJ), Automotive Technology program showcased their new electrical trainers (WS), and Photography & Multimedia (BT) showcased what they have been working on throughout the year. Before

the event, Carpentry students helped stock the streams where participants fished. Repairs to the bridge on the property were also completed by Mr. Smith, Carpentry, & Mr. Huber, and students from the welding program.

- The 2nd Annual MJ Car Show was organized and run by WS student Kaleb Bollinger. Over 30 cars & trucks were presented on Monday, May 19th, including prizes for Teacher's Choice, Most Unique, Best in Show, and the most popular, the student-voted Best Exhaust.

### **Willow Street**

- *Mock House Attendance*
  - *AM: 14/18 students and family attended.*
  - *PM: 13/18 students and family attended.*
    - *75% attendance overall.*
  - *100% participation with Central Office and Classrooms*
  - *We would like to thank everyone who attended this event*
- *APST held their annual Fun Fair, which was a success and allowed our FFA Members to show off their skills*

Mr. Katch shared an email about a high school student that received positive feedback. The student was Isabelle Heagy, a student in the Patient Care Technology High School program. The email came from a person who said that their father was in the Lancaster General Hospital as they were transitioning him to hospice. The person said that Isabelle has been professional, friendly, and provided wonderful service. It is great to see the program in action. Mr. Katch told the members that this is an example of the impact of the nursing program and the support from the community and business partners.

### **Post Secondary Update - David Smith**

On May 5<sup>th</sup> approximately 100 students from the Automotive, Dental, Nursing, and Vet Tech programs walked the stage at our graduation ceremony. May 5<sup>th</sup> was also the start of the PN nursing Cohort 171 with 54 students registered.

The dental hygiene students held their pinning ceremony on May 6<sup>th</sup> at the Lancaster Country Club. This was Cohort 5 of the Dental Hygiene program, and 13 students successfully completed the 22-month program. Approximately \$3,500 worth of awards were given to the students.

The nursing program has decided to start requiring the TEAS (Test of Academic Skills) test, which is one of our admissions requirements to be done only in person. On the agenda, you will see the agreement we have with ATI to proctor the test at the Health Science Campus. The CTC was a testing center for the TEAS but, it was decided once the test started to be offered remotely, that we would discontinue that service. However, due to an increase in questionable test results and irregularities, the decision was made to stop accepting tests results taken remotely. We will offer the tests initially four times a month and it will be two morning sessions, and two evening sessions.

On the agenda there is an agreement with ABC, Keystone Chapter to provide hands-on training for their Heavy Equipment Apprenticeship program. We will be running training twelve days in June at the Brownstown Campus.

This evening 7 students will be completing the 90 hours theory/lab portion of the Expanded Function Dental class. The students now need to complete 120 hours of externship which is done at their own pace. Once completed we send the student application to the PA Board of Dentistry to be eligible to sit for State Board exams and become licensed. This license then allows a Dental Assistant to assist and perform advanced procedures such as the placement of amalgams, composites, sealants and fluoride.

On June 10th, here at MJ, 3 Advanced Welding students and 13 Welding students will be graduating from their respective classes. Also on June 10<sup>th</sup>, 10 phlebotomy students will be completing the course and be eligible to become certified through NHA.

Mr. Katch shared that Mr. Carl Warden, the Vice President from the teachers Association, had something that he wanted to update the Board with.

Mr. Warden said that recently they held their elections for the executive committee Association, and everything will stay the same as it has been the past two years for the entire executive committee. He thanked the JOC for creating a culture of respect.

Mr. Wimer asked for a motion to approve the Director's Report.

Mr. Welk motioned and Mrs. Duncan seconded to approve the Director's Report. All members present voted in favor.

## **COMMITTEE REPORTS**

### **PERSONNEL COMMITTEE**

**Chair – Mara Creswell McGrann**

**Members – Debbie Sturgis, Phil Hurst**

**Administrators – Jodi Schuler, Jeremy King**

All hourly employee appointments are on a 90 working day probation period beginning on individual effective dates.

Mrs. McGrann provided the Personnel Committee report.

### **Resignations/Retirement:**

Employee	Position Title	Start Date	Resignation Date	Location
William Hall	Protective Services Instructor	08/02/2004	06/30/2025 (Retirement -Not eligible for Retiree Insurance or Bonus)	Mount Joy
Mitchell Hinton	Carpentry Technology Instructor	08/18/2020	06/23/2025	Mount Joy

### **Appointments:**

Employee	Position Title	Employment Info	Start Date	Location
Rosemarie Barbour	Baking & Pastry Arts Instructor	\$59,503, (Column A, Step 4), benefits eligible, exempt, 189 days	08/11/2025	Mount Joy
Thomas Good	Part-Time 2nd Shift Custodian	\$17.62 per hour, no benefits, non-exempt, 12 months	05/27/2025	Willow Street
Kristina Hummer	Diesel Mechanic Instructor	\$59,503, )Column A, Step 4), benefits eligible, exempt, 189 days	08/11/2025	Willow Street
William Reid	Protective Services Instructor	\$59,503, )Column A, Step 4), benefits eligible, exempt, 189 days	08/11/2025	Mount Joy
Amber Warren	Full-Time 2nd Shift Custodian	\$16.13 per hour, benefits eligible, non-exempt, 12-months	05/27/2025	Willow Street

### **Transfers:**

Employee	Position Title	Employment Info	Start Date	Location
Michael Moeller	Supervisor of Curriculum & Instruction	Supervisor of Curriculum & Instruction to Assistant Administrative Director, \$145,000, benefits eligible, 12 months	06/01/2025	Willow Street

Mr. Wimer thanked Mr. Moeller and told him that the JOC appreciates him taking that step to take the Assistant Director's position. He also wished him the best of luck and told him that he has the support of the JOC.

### **Action Items**

- Extra Duty:
  - School Counselors - a maximum of 15 days paid at their per diem rate to be worked before the start of the 2025-26 school year.
  - Instructional Coaches - 2 days at their per diem rate for New Teacher Workshops 8/11 - 8/12/25.
- 2025-26 Part-Time Adult Ed Instructors
- Job Description:
  - Automotive Technology Program Director - Adult Ed
  - Assistant Administrative Director
- Madelyn Klufkee, Cafeteria Administrative Assistant, to work 16 hours per week in the Financial Aid Department at Willow Street, performing administrative assistant tasks, from 6/2/25 - 7/31/25 at her current hourly rate of pay.
- Ryan Clark, Metal Fabrication Instructor: Four days to be worked between 7/14 - 8/7/25 and paid at the curriculum writing rate, due to classroom and lab renovations including new equipment for the 2025-26 school year.
- Diane Lowery and Erin McFalls, Early Childhood Education Instructors: Two days each to be worked between 7/14 - 8/7/25 and paid at the curriculum writing rate, due to assisting students with obtaining necessary background clearances and completing other required paperwork.
- Extend stipends of \$275 **per pay** for Rachel Hetzel, David Smith and Mike Moeller, and \$75 **per week** for Raymond McDonald, through 8/31/25.
- FMLA: #2438, Brownstown, 6/4/25 - 9/4/25
- Hire a support staff temp through a staffing agency to support both the Curriculum and Student Services Departments for 37.50 hours per week, from June through December 2025.
- Transition one Part-Time Practical Nursing Instructor position to one Full-Time Practical Nursing Instructor position
- 2025-2026 Specialized Staff Handbook
- 2025-2026 Support Staff Handbook
- 2024-2025 Adult Ed Instructor:
  - Justin Findley: Heavy Equipment, Summer Term 6/3/25 - 7/1/25
- 2025-2026 Adult Ed General Education Instructors:
  - George Vanbuskirk: Comm 175 - Public Speaking, Summer Term 6/8/25 - 8/12/25
  - Paige McMahon: Soc 100 - Introduction to Sociology, Fall Term 8/25/25 - 12/12/25
  - Laura Myers: Bio 240 - General Microbiology, Fall Term 8/25/25 - 12/12/25
  - Donna Maslin: Bio 150 - General Human Anatomy and Physiology, Fall Term 8/25/25 - 12/12/25

Mr. Wimer asked for a motion to approve the Personnel Committee Report.

Mrs. McGrann motioned and Mrs. Sturgis seconded to approve the Personnel Committee Report. All members present voted in favor.

### **Informational Items**

- \$120 stipend to be paid to each PN Instructor who proctors the TEAS exam through ATI. Funds received from ATI will cover the stipends.

### **BUILDING AND PROPERTY COMMITTEE**

**Chair – Sandra Duncan**

**Members – Grant Keener, Jason Breckbill, Menno Riggleman**

**Administrators – Tim Klein, David Smith, Dr. Julie Frey, Justin Bruhn**

Mrs. Duncan asked Mr. Klein to provide the Building & Property Committee report. Mr. Klein provided the Building & Property Committee report.

### **Informational Items**

- Brownstown Updates
  - MJ Construction Students finished on second side of storage garage
  - Ordering desks and chairs for Photography Class
- Mount Joy
  - Terrazzo floor repair (Date)
  - Room 338 Equipment Upgrades and Purchases
  - HVAC Plasma Table ordered
  - Dust collector pad installed 5/12/25
- Willow Street Updates
  - Terrazzo floor repair (Date)
  - WTI Spring roof project sections 3, 5, 7 are started
  - Rooms 500, 502 Cabinets and electric demo starting 5/12/25
- Health Science Updates
  - There will be some painting done in their lobby

### **PLANNING AND DEVELOPMENT COMMITTEE**

**Chair – Chris Straub**

**Members – Brian Conroy, Steve Riehl, Desiree Wagner**

**Administrators – Michael Moeller, Karin Shipman, Rachel Hetzel**

Mr. Straub provided the Planning & Development Committee report.

### **Action Items**

- 2025-2026 School Calendar - Revised

There were some extra days added due to the kind of weather issues that happened.

- COE Institutional Plans - This will be removed from the agenda because it is not ready.

Mr. Wimer asked for a motion to approve the Planning and Development Committee Report.

Mr. Straub motioned and Mr. Riehl seconded approving the Planning and Development Committee Report. All members present voted in favor.

### **Informational Items**

- Application Status Secondary 2025-26
- Enrollment Status Post-Secondary 2024-25
- NOCTI Data
- Bus Driver List May 2025
- Flexible Instructional Day (FID) Approval

Field Trips

Date(s)	Place	Program/Campus
4/30/25	Penn Croft Alpaca & Pine View Dairy, Lancaster	APST - WS
5/1/25	Sauder Eggs, Lancaster	APST - WS
5/6/25	Millport Conservancy, Leola	APST - WS
5/14/25	Sweeterie, Chocolate, Hershey	Baking - MJ

5/20/25	Lancaster DHIA, Manheim	APST - WS
5/21/25	Rohrer & Central Manor Dairies, Washingtonboro	ASPT - WS
5/22/25	Stoney Path & Oregon Dairies, Lititz	APST - WS
5/23/25	Classic Auto Mall, Morgantown	Intro to Auto - WS

## **FINANCE COMMITTEE**

**Chair – Emily Zimmerman**

**Members – Chip Gearhart, Andrew Welk, Dr. Terrance Henderson**

**Administrators – Jeremy Wiker, Rachel Hetzel**

Mrs. Zimmerman provided the Finance Committee report.

### **Financial Reports**

- Treasurer's Reports:
  - General Fund - April
  - Cafeteria Fund - April
  - Capital Reserve 2001 - April
  - Capital Reserve 2018 - April
  - Production & Activity Accounts April
  - Bill Payment: Summary
  - General Fund - Bill Payment List
- Internal Service Fund Report - Health - April
- Internal Service Fund Report - Unemployment - March
- Internal Service Fund Report - Unemployment - April

### **Permission to Purchase/Bid/RFP, Award Bids/RFPs**

- Permission to Purchase
  - Snap-On, Triton Certification Kit - \$36,756.95 - Supplemental Grant
  - Automotive Lift Services - Automotive Lift - \$46,676.40
  - Edwin L. Heim - Replace Triple Duty Valves - \$21,562.00
  - Edwin L. Heim - Rebuild Hot Water Pump & Motors - \$16,895.00
  - NVR (Network Video Recorder) Purchases: Brownstown, Health Sciences, Mount Joy, Willow Street
  - User License Agreements: Brownstown, Health Sciences, Mount Joy, Willow Street
  - Installation and Service Agreements: Brownstown, Health Sciences, Mount Joy, Willow Street
  - Student Chromebook refresh

The last time we got chromebooks for the students was 2017. So we are allowing students who have devices from their homeschool to use them here. That is a savings for us, however we need to update the chromebooks for the students.

- iPads to refresh technology for users outside the CTC, including GAC, JOC and other users

Mrs. Zimmerman told the board members Mrs. Hetzel shared at the Finance Committee meeting that it takes about three hours to set up all of the computers and another two to disassemble them. The batteries are also starting to burst because of their age. So at some point we will need to update this technology.

- Permission to Award Bids/RFP:
  - Compact Track Loader

### **Seeking Approval**

- North Group Agreement for Leadership & Organization Development
- STS Renewal Agreement
- IU 13 Electricity Procurement Program Renewal: Participation Document Sixth Amendment to Electricity Program
- IU 13 Natural Gas Procurement Program Renewal: Participation Document Transaction Confirmation Contract 1  
Transition Confirmation Contract 2



- CSIU Renewals Agreements for 2025-26
- Items to be disposed of at auction
- District Payment Reconciliation

Mrs. Zimmerman said that in the past years we have shared money back to the districts. A conversation needs to be had tonight about what to do with the money. The Finance Committee has had multiple discussions already about what was done with the money in the past. They have received some feedback from the districts that they do not want the funds back. It is a minimal amount of money to have to send back. Mr. Wiker said that the money could be put into the capital reserve. He shared that we are not ready yet, but at some point we are going to do a feasibility study on the buildings. The buildings are not going to last for more than another 50 years. So the money would be saved and we wouldn't have to come back later and ask for it.

Dr. Peart suggested making a motion to approve us keeping the money and identify that it is going into the capital reserve for future building projects or whatever that may be, towards the feasibility study.

Mrs. Zimmerman motioned and Mr. Riehl seconded to approve the Finance Committee Report noting that the district payments will go into the capital reserve for future building projects. All members present voted in favor.

Mr. Keener motioned and Mrs. Sturgis seconded to move the JOC ipads out for a separate approval. All members present voted in favor.

Mrs. Sturgis stated that the chromebooks are only used once a month for the JOC and a few times a year for the other groups. She also said that not much is done on the chromebooks so they are not necessary. Mr. Keener asked why we would need to spend \$30,000 on iPads. But Mrs. Zimmerman and Mr. Welk said that the batteries in these chromebooks have become a safety hazard because the batteries are old and exploding. Mrs. McGrann suggested that everyone bring their own chromebooks to the meeting. Mrs. Zimmerman reminded everyone that transporting the iPads would be easier and less time consuming than putting up the chromebooks and dealing with the wiring. Mr. Wimer suggested that there be a motion to table the iPad purchase instead of removing it from the agenda so that Rachel will have an opportunity to give a presentation to explain why she thinks it's so important to get the iPads. Phil Hirst asked if we could agree to bring our own devices fully charged.

Mr. Keener rescinded his motion to move the JOC Ipads out for a separate vote and then he motioned and Mrs. Sturgis seconded to table it until the June meeting. All members present voted in favor.

Mr. Wimer asked how many people would be willing to bring the chromebooks to the meeting. Most of the members were in agreement with bringing their chromebooks to the meetings.

#### **Informational Items**

- Bright Horizons Camp Agreement
- Bright Horizons Lease Renewal
- Vector Security extension at Mount Joy
- ABC HEO Agreement
- Paging System Agreement
- ATI Testing Agreement

#### **POLICY COMMITTEE**

**Chair - Grant Keener**

**Members - Chris Straub, Brian Conroy**

**Administrators - Dr. Peart, Mike Moeller, Mr. Katch (interim)**

Mr. Keener provided the policy committee report.

#### **Action Items**

##### **Policies for 1st Read**

308 Employment Contract/Joint Operating Committee Resolution

607 Tuition Income  
717.1 District-Owned Mobile Technology Devices  
805.2 School Security Personnel  
823 Opioid Antagonist

### **Policies for 2nd Read and Approval**

005 Organization  
113.1 Discipline of Students with Disabilities  
113.2 Behavior Support Secondary  
202 Eligibility of Nonresident Students  
236.1 Threat Assessment  
254 Educational Opportunity for Military Children

Mr. Keener motioned and Mrs. Duncan seconded to approve the Policy Committee Report. All members present voted in favor.

### **OLD BUSINESS**

Mr. King said that two years ago we entered into a relationship with the IU. He had a conversation with the job trainer. The relationship for viability has been phenomenal. When the students come in, they're positive and engaged. In the lunchroom they are greeting the students and it has had a positive impact on the students. Mr. King said that he wanted it noted because the relationship needs to continue and it's making his building very well.

### **NEW BUSINESS**

#### **President's Notes**

- Mr. Wimer went on a tour with Mr. Wiker and Mr. Smith. It started in CDL and then they went into the adult welding program. It was a great thing to see a different aspect of what the CTC offers. There were people of all ages involved in the programs. Mr. Wimer asked Mr. Smith to go over a couple of the connections and businesses that we have partnered with. Some of the businesses are the Mennonite School and PennDot. Mr. Wimer said that he would encourage everyone to come in and take a tour of the programs.
- Continuing to work with different businesses in the communities

Mr. Wimer has been continuing to build relationships with businesses within the community. He has a meeting coming up at the beginning of July. He is going to continue to push the CTC pride to let people know what we are about.

#### **OPEN JOC DISCUSSION** – Mr. Wimer opened the floor for JOC member comments

Mr. Welk reminded everyone about the Certificate and Awards Ceremony and if you can attend please try to.

### **ADJOURN**

Mr. Wimer called for a motion to adjourn and to enter into an executive session to discuss personnel and property at 8:44p.m. He also noted that when the executive session is over, they will not be voting or taking any further actions on anything else outside of that.

Mr. Keener motioned and Mr. Riehl seconded the motion to adjourn the meeting to go into an executive session on personnel and property.. All members present voted in favor.

**The next JOC meeting will be held on June 26, 2025 at the Willow Street Campus.**

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Mara Creswell McGrann, Assistant

Secretary 5/22/2025