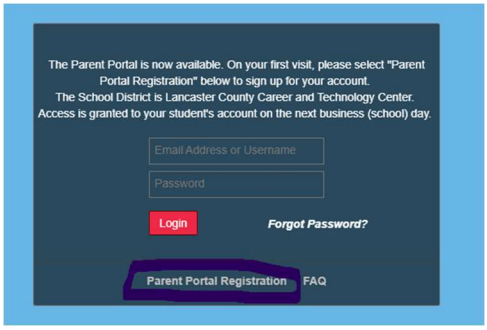
How to Access the Parent Portal:

In order to access your student's CTC information, you will need to first create a Parent Portal account.

To do so, please follow this link: https://parentsis.csiu-technology.org/LancasterCTC

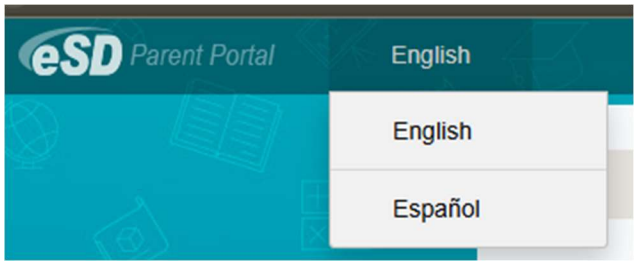
The parent portal can also be accessed by going to our website, https://lancasterctc.edu/, selecting "Current Students" in the upper right corner, and then scrolling down to Parent Portal under the "Quick Links" section.

Once you are on the Parent Portal sign-on page, you will want to select "Parent Portal Registration" at the bottom of the box to be directed to the registration page.

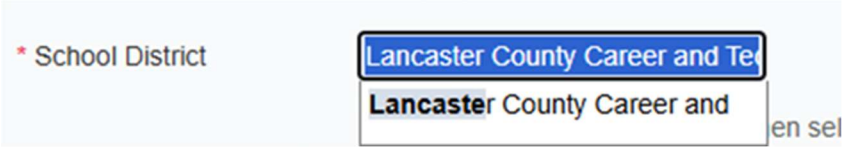


A few helpful tips…

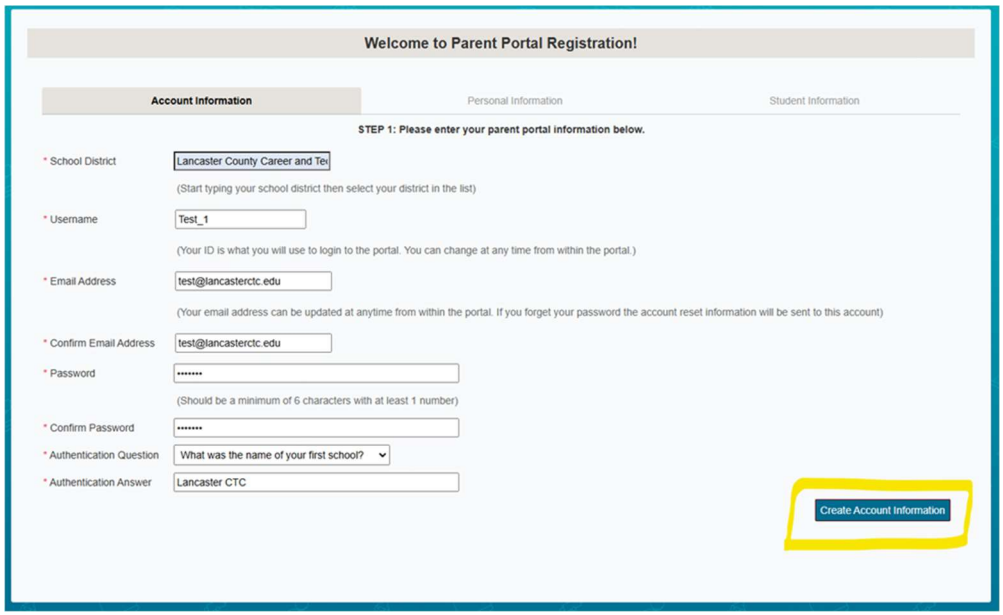
1. The user can select either English or Spanish for language by clicking "English" in the upper left corner.



2. In the school district box, begin typing "Lancaster County" and then select "Lancaster County Career and Technology Center" from the drop-down that appears. Even though the text is grayed out with our name, you will still need to type in our school name for the drop-box to appear and move forward from page 1.

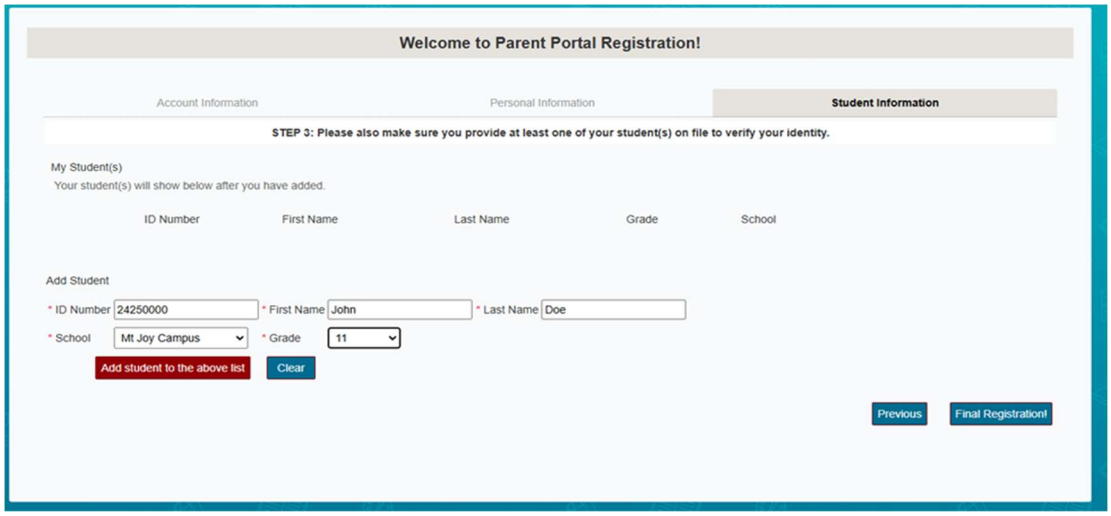


3. Begin filling in the remaining information on page 1. You may use any username and password you wish. Once page 1 is complete, select "Create Account Information" in the bottom right corner.



4. Fill out page 2 with your information and select "Create Account Information" to proceed.

5. On Page 3, you will need your student's CTC ID number to add them to your account. Select "Add Student to the Above List" when their information is entered. If you have multiple students currently enrolled, please enter each one individually and select "Add Student…" for each one.



6. Once you have finished entering your students, select “Final Registration” to complete the registration process.

Once the account is created, a pending request will be sent to CTC and will be approved by the end of the next school day. Upon approval, an activation security email will be sent to the email you entered to confirm it is you. Please follow that link in the email to officially gain access to your account.

Now you will be able to log in. To view attendance and grade information, click your student’s ID number at the top of the page (hyperlinked) next to their name.