

**INVITATION TO SUBMIT A PROPOSAL
CONSULTANT FOR FACILITIES FEASIBILITY STUDY
FOR THE LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER**

PURPOSE

- A. The Lancaster County Career and Technology Center (LCCTC) is seeking statements of qualification and experience from Architectural/Engineering firms for a comprehensive institution Wide Facilities Feasibility Study.
- B. The study shall be in sufficient detail to provide information that will comply with the applicable Pennsylvania Department of Education standards for such studies.

BACKGROUND INFORMATION

- A. The Lancaster County Career and Technology Center provides career and technical education for secondary students from sixteen sending school districts within Lancaster County, as well as adults from across the region. Our properties are “owned” by The Lancaster County Career and Technology Center Authority. The Lancaster County Career and Technology Center consists of four individual campuses and one extension center (leased space) spread across Lancaster County. These locations are: The Willow Street campus which sits on ~96 acres and is nearly ~175,000 Sq. Ft. and approximately half a mile from the Willow Street campus is the Health Sciences campus which sits on ~10 acres, is ~15,500 Sq. Ft. and has a detached garage/storage facility, The Mount Joy Campus which sits on ~67 acres and is ~114,000 Sq. Ft., The Brownstown Campus which sits on ~79 acres and is ~102,500 Sq. Ft., and an extension center location at the Lancaster County Public Safety Training Center, located in Manheim PA.

The LCCTC offers approximately 50 secondary and post-secondary programs, including three Specialized Associates Degree programs and a Practical Nursing Program. Over the past six years The LCCTC has increased our student seating capacity and seen record enrollment growth. We are, and have been, experiencing demand for many of our programs, in excess to our capacity in many areas. We purposefully fostered this enrollment capacity increase by careful planning and re-purposing of our existing facility spaces (Appendix A). At this point we are basically out of space to foster further capacity growth; we are bound by the physical footprint of our 1970 built buildings. Within our facilities our secondary Special Education and EL services are provided by the IU13. Contracted psychological counseling services are currently provided by CSG. As we look at what needs to come next, we have to consider the necessary office/ instructional spaces for these services as well as adequate office spaces for our existing

administrative, support staff and facilities teams. Consideration will also need to be given for adequate internal and external storage facilities for CTE programming needs. Expansion of both secondary and Post-Secondary programs is anticipated. Current secondary enrollment for the 24/25 school year is 1678 students and in the 23/24 school year we have served nearly 2,000 Post-Secondary students. We are currently facing double digit wait lists in many of our high demand program areas. With the predicted continuation of the “silver tsunami”, retirements will outpace replacement workers. We at the LCCTC are best poised to offer the training opportunities for high school and adult students to fill as many of these current and future workforce vacancies as possible. We need to explore the potential of increasing our capacity to meet current and future demand. A full detail of programs by campus is located in Appendix B. Secondary enrollment trends are located in Appendix C and Post-Secondary enrollment trends are in Appendix D. Our 5-year Secondary wait list history is in Appendix E.

- B. This feasibility study will be primarily limited to the four campuses, taking into account the best option for the leased facility (Public Safety Center) instructional needs, potentially within our facilities. However, it must also answer the question: “Should we continue to maintain three main campuses across the county, or develop one large centralized facility, all through the lens of how best to meet the future demand?”

SERVICES TO BE PROVIDED BY THE CONSULTANT

The consultant shall assemble a team of specialists to provide the following:

- A. Assessment of Facility Physical Conditions
 - a. An in-depth analysis of each facility's physical condition including useful life of the building's components such as, but not limited to the HVAC, plumbing, electrical, roofing, food service equipment, etc.
 - b. A floor plan and a site plan of the building.
 - c. Documentation of Code Assessment (including ADA and Applicable Codes) and recommendations for improvement.
 - d. ADA accessibility recommendations for improvement.
 - e. Preliminary energy audit and recommendations for improvement.
 - f. An inspection for structural soundness.
 - g. Recommended schedule for replacement or repairs (Schedule of priorities).
 - i. Schedule should be listed based on priorities.

- ii. Priority should be based on a logic matrix that includes considerations for safety, cost, regulatory impact, longevity estimate of area/system, and impact on the educational process.
- h. Estimated cost: To be generated for each identified deficiency.
- i. Information to be delivered in electronic form, such as Microsoft Excel so that data can be sorted and grouped in various ways.
- B. Study of Capacity as it Relates to Enrollment Projections & Educational Program
 - a. Establish or confirm enrollment capacities for the school building and program areas.
 - b. Prepare a comparison of projected enrollments to building capacities. Past enrollment information will be provided by LCCTC to assist in the comparison.
 - c. Provide an overview of the school system's educational program that highlights any special facility needs including any instructional practices or planned curriculums that will require special design features or any change in the type of use of the facility.
 - d. Provide an analysis of the building's capacity as it relates to the educational program and if the building provides the educational spaces dictated by that educational program.
 - e. Incorporate the necessary spaces for our administrative, support staff, facilities team, IU13 and contracted service provider team members in the proposal.
 - f. Consideration will also need to be given for adequate internal and external storage facilities for CTE programming needs.
- C. Study of economic impact of our training programs for the Lancaster County economy.
- D. Study of Expansion Options
 - a. Provide a report on options for:
 - The building of one centralized facility in the county.
 - Renovation and/or expansion of the existing buildings.
 - Raze and rebuild on The LCCTC existing properties.
 - If merited, as a result of the enrollment and capacity study (Part C above), as well as transportation implications in respect to the building proposals, including the impact of transportation on instructional time and costs for said proposal options.
 - b. Provide Schematic plans, which graphically depict the Options.
 - c. Provide the estimated costs of the Options.
 - d. Provide the rationale, pro and cons of each Option.
- E. Executive Summary
 - a. A summary depicting the consultant team findings.

PROPOSAL REQUIREMENTS

A. Statement of Qualification and Experience shall be submitted to:

Dr. Stuart Savin

Administrative Director

Lancaster County Career and Technology Center

1730 Hans Herr Drive

Willow Street PA 17584

B. **Statements shall be submitted no later than 09/09/24**

C. The submittal shall include:

- a. Name, Address, Telephone Number & Fax Number of Firm. Name and title of Contact Person and Names of Officers in the Firm.
- b. Firm Profile: Provide a brief overview of your firm including the number of years your firm has been providing architectural/engineering services and experience with Facilities Feasibility studies, as well as other work performed.
- c. Consultants: Identify and provide information on any consultants that would be engaged as part of the project team.
- d. School Clients: Provide a list of school districts, CTC's, Post-secondary or other education clients for which "the firm" has completed similar feasibility studies. Include those clients that indicate experience with career and technical schools.
- e. Education Experience: Experience should specifically identify work with Career and Technology Centers or high school projects with substantial career and technical education components as well as experience with adult education programming/projects. Please indicate the firm's willingness to facilitate tours of previously completed projects, preferably career and technology centers.
- f. Resumes: Provide resumes of the key personnel that will be assigned to the project. Include educational background, experience and a list of similar studies and a list of school projects for which the individual has experience.
- g. Time Frame: Provide an estimate of the time that will be required to complete the feasibility study. This time should also be outlined in a schedule of activities included within the feasibility study.
- h. Compensation: Provide an estimate of compensation expected to complete the study along with a list of reimbursable expenses. (The school would prefer to see an hourly rate with a "not to exceed" amount attached.) Compensation shall include the cost to update this study within three years.

D. Based on an evaluation of the proposal, a short list of firms will be invited for an interview. Final scoping and price negotiations will be initiated with the firm that is considered to be the most qualified following the interview.

E. The school will be selecting an architect for possible future school construction projects. Please indicate your firm's willingness to deduct the cost of the Feasibility Study from

the architect's fees for future construction projects, if your firm is selected for both the Feasibility Study and architect for a construction project.

GENERAL CONDITIONS

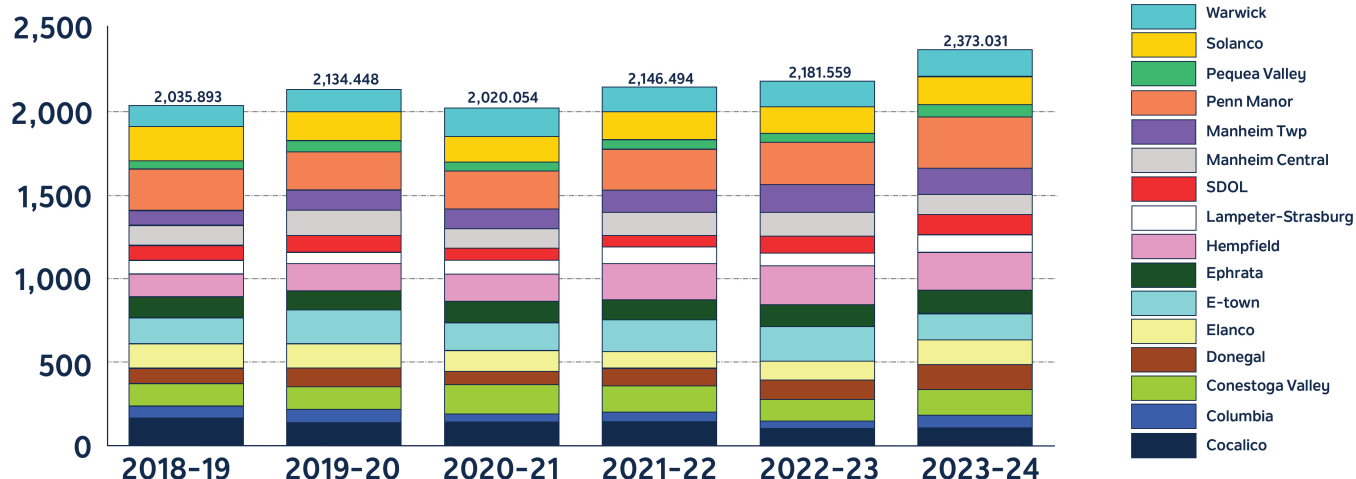
- A. The Lancaster County Career and Technology Center is not responsible for any costs incurred by the proposing firm in responding to these terms. The Lancaster County Career and Technology Center reserves the right to cancel this request for Statements of Qualification and experience and the proposal process or to reject any and all Statements of Qualifications and Experience submitted as well as to waive any information as is determined to be in the best interest of The Lancaster County Career and Technology Center. The Lancaster County Career and Technology Center shall not be legally bound until such time as an agreement in writing is executed by both the proposing firm and The Lancaster County Career and Technology Center.

Appendix A

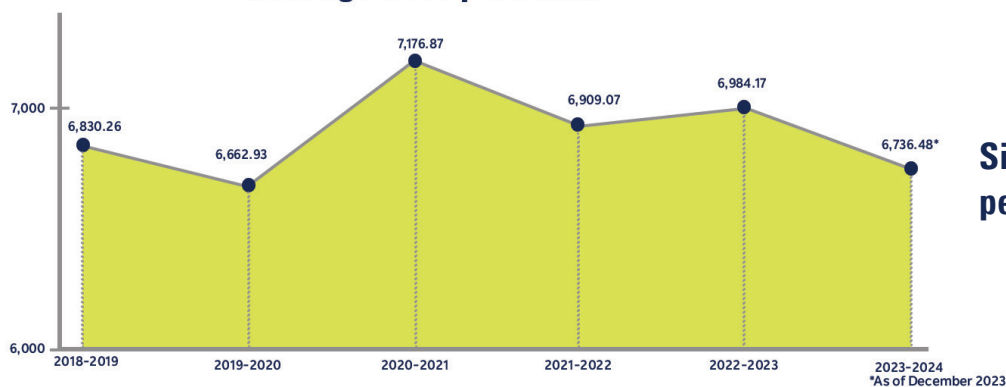
Growth History

From 2018 to 2024 the Lancaster County Career & Technology Center has experienced a 16.6% increase in Average Daily Membership (ADM).

Secondary Average Daily Membership

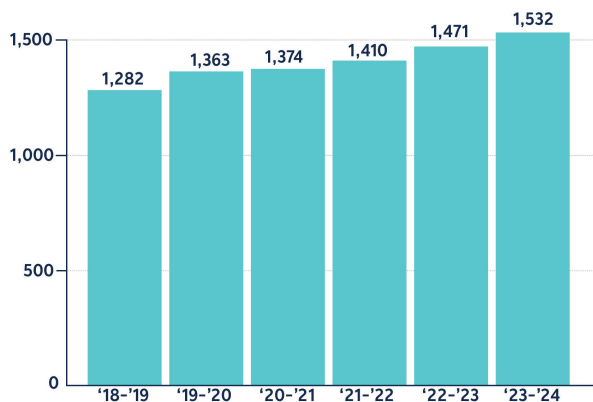


Average Cost per ADM



Since 2018, the average cost per ADM has decreased by 1.4%

Secondary Student Enrollment



At the start of the 2023 School year we were at 93% of capacity over our three secondary campuses. This growth has been achieved through careful changes that allowed us to expand programs without adding instructional staff and keeping lean budgets.

Timeline of Program Expansions

With the addition of the Diesel Program in 2025, we will have increased the student capacity of our programs by 12.23% since 2017 with a total of 1762 seats.

2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
+10 seats added to Intro to Healthcare, increasing capacity at all campuses from 62 to 72.	+14 seats added to Intro to Healthcare, increasing capacity at all campuses from 72 to 86.	+64 seats added to Intro to Healthcare, increasing capacity at all campuses from 86 to 150. +25 Seats added to Medical Assistant Program increasing capacity from 25 to 50	+16 seats added through first year of Pilot 3-year welding program at Willow Street.	+32 seats added through second year of Pilot 3-year welding program at Willow Street.	+48 seats added through third year of Pilot 3-year welding program at Willow Street. With the 3-year program operational, the Welding Program capacity is increased from 40 to 88. +25 seats added through Diesel program expansion, increasing capacity from 25 to 50.

We are seeking your support to continue to grow and meet student demand.

Appendix B

Programs by Campus

Brownstown	
Secondary	Post-Secondary
Architectural CAD/Design- 15.1303 Cabinet Making & Wood Technology- 48.0703 Electrical Construction Technology- 46.0399 Heavy Equipment Operations & Basic Maintenance- 49.0202 HVAC/R- 47.0201 Painting & Interior Finishes- 46.0408 Plumbing- 46.0503 Power Sport Technology- 47.0699 Commercial Art- 50.0402 Computer Networking & Security- 11.0901 Digital Design/Print Media- 10.0399 Interactive Media & Web Design- 11.0801 Photography & Digital Imaging- 50.0402 Introduction to Construction Introduction to Culinary Introduction to Healthcare Introduction to Manufacturing Introduction to Transportation Introduction to Visual Communication	HVAC- EPA Certification- 47.0201

Mount Joy	
Secondary	Post-Secondary
Advanced Health Careers- 51.0899 Electro-Mechanical Engineering Technology- 15.0403 Metal Fabrication- 48.0506 Precision Machining & Computer Aided Manufacturing- 48.0501 Welding Technology- 48.0508 Carpentry Technology- 46.0201 Early Childhood Education- 19.0708 Baking & Pastry Arts- 12.0501 Culinary Arts/Chef- 12.0508 Protective Services Academy- 43.9999 Introduction to Construction Introduction to Culinary Introduction to Healthcare Introduction to Manufacturing Introduction to Transportation	Advanced Welding Technology- 48.0508 Basic Industrial Maintenance- 47.0303 Welding Technology- 48.0508 Welding Electric Arc (SMAW)- 48.0508 Welding MIG & Flux Core (GMAW & FCAW)- 48.0508 Welding TIG (GTAW)- 48.0508 Machine Operator- 48.0501 Commercial Truck Driving- 49.0205 Commercial Driver's License (160)- 49.0205 CDL Class A- 49.0205 CDL Class B- 49.0205 CDL 40 HR- 49.0205

Willow Street	
Secondary	Post-Secondary
Dental Assistant- 51.0601 Medical Assistant- 51.0801 Nursing Assistant/Home Health Aide- 51.0899 Patient Care Technician- 51.0899 Automotive Technology- 47.0604 Collision Repair- 47.0603 Diesel Equipment Technology- 47.0613	Emissions Inspector Certification- 47.0604 Vehicle Safety Inspection License- 47.0604 Automotive Technology (AST)- 47.0604 Dental Hygiene (AST)- 51.0602 Expanded Function Dental Assistant- 51.0601 Phlebotomy- 51.0899 Veterinary Technology (AST)- 01.8301

Animal Production Science & Technology- 01.0901 Veterinary Assistant- 01.8301 Welding Technology- 48.0508 Introduction to Construction Introduction to Culinary Introduction to Healthcare Introduction to Manufacturing Introduction to Transportation Introduction to Visual Communication	
--	--

Health Sciences	
Secondary	Post-Secondary
	Practical Nursing 51.3901

Appendix C

Secondary Enrollment History

Current Program Name	Seat Capacity	Beginning Enrolled	Ending Enrolled	Open seats at Ending Enrolled	% Filled Beginning	2018-19 % Filled Ending	Delta	Seat Capacity	Beginning Enrolled	Ending Enrolled	Open seats at Ending Enrolled	% Filled Beginning	2019-20 % Filled Ending	Delta	Seat Capacity	Beginning Enrolled	Ending Enrolled	Open seats at Ending Enrolled	% Filled Beginning	2020-21 % Filled Ending	Delta	Seat Capacity	Beginning Enrolled	Ending Enrolled	Open seats at Ending Enrolled	% Filled Beginning	2021-22 % Filled Ending	Delta	Seat Capacity	Beginning Enrolled	Ending Enrolled	Open seats at Ending Enrolled	% Filled Beginning	2022-23 % Filled Ending	Delta
N/A - program discontinued in 19-20	18	15	14	4	83%	78%	-6%																										0%		
Advanced Health Careers - MJ	18	18	18	0	100%	100%	0%	18	18	18	0	100%	100%	0%	18	16	14	4	89%	78%	-11%	36	31	29	7	86%	81%	-6%	36	21	17	19	58%	61%	-6%
Advanced Health Careers - WS	18	16	14	4	89%	78%	-11%	18	12	12	6	67%	67%	0%	18	15	14	4	83%	78%	-6%													0%	
Animal Production Science & Technology	25	22	16	9	88%	64%	-24%	25	7	16	9	28%	64%	36%	25	13	13	12	52%	52%	0%	25	7	6	19	28%	24%	-4%	25	15	9	16	60%	92%	-8%
Architectural CAD/Design	25	17	14	11	68%	56%	-12%	25	19	18	7	76%	72%	-4%	25	12	8	17	48%	32%	-16%	25	14	13	12	56%	52%	-4%	25	15	13	12	60%	52%	-8%
N/A - Program combined with Automotive Technology in 18-19	52	51	44	8	98%	85%	-13%																										0%		
Automotive Technology	22	23	22	0	105%	100%	-5%	74	72	64	10	97%	86%	-11%	75	72	65	10	96%	87%	-9%	75	71	65	10	95%	87%	-8%	75	73	67	8	97%	89%	-8%
Baking & Pastry Arts	20	19	18	2	95%	90%	-5%	20	16	16	4	80%	80%	0%	20	20	18	2	100%	90%	-10%	20	19	18	2	95%	90%	-5%	20	20	19	1	100%	95%	-5%
Cabinetmaking & Wood Technology	25	20	12	13	80%	48%	-32%	25	16	15	10	64%	60%	-4%	25	21	15	10	84%	60%	-24%	25	23	15	10	92%	60%	-32%	25	25	21	4	100%	84%	-16%
Carpentry Technology																																		0%	
Collision Repair	25	20	22	3	80%	88%	8%	25	21	20	5	84%	80%	-4%	25	24	21	4	96%	84%	-12%	25	23	22	3	92%	88%	-4%	25	23	21	4	92%	84%	-8%
Commercial Art	24	23	21	3	96%	88%	-8%	24	24	24	0	100%	100%	0%	24	23	22	2	96%	92%	-4%	24	23	22	2	96%	92%	-4%	24	23	21	3	96%	88%	-8%
Commercial Construction/Management	25	19	14	11	76%	56%	-20%	25	15	14	11	60%	56%	-4%	20	16	14	6	80%	70%	-10%													0%	
Computer Systems Technology	25	23	21	4	92%	84%	-8%	25	25	25	0	100%	100%	0%	25	21	19	6	84%	76%	-8%	25	25	25		100%	100%	0%	25	23	21		92%	84%	-8%
Introduction to Construction Careers - BT	30	29	26	4	97%	87%	-10%	32	30	27	5	94%	84%	-9%	40	40	39	1	100%	98%	-3%	40	38	33	7	95%	83%	-13%	40	40	36	4	100%	90%	-10%
Introduction to Construction Careers - MJ	30	22	21	9	73%	70%	-3%	32	28	22	10	88%	69%	-19%	32	28	27	5	88%	84%	-3%	40	37	33	7	93%	83%	-10%	40	36	36	4	90%	90%	0%
Introduction to Construction Careers - WS	32	29	23	9	91%	72%	-19%	34	31	27	7	91%	79%	-12%	36	31	29	7	86%	81%	-6%	36	36	35	1	100%	97%	-3%	36	35	32	4	97%	89%	-8%
N/A - Program discontinued in 18-19																																		0%	
N/A - Program discontinued in 18-19																																		0%	
Culinary Arts/Chef	40	23	21	19	58%	53%	-5%	40	34	30	10	85%	75%	-10%	50	32	25	25	64%	50%	-14%	50	41	32	18	82%	64%	-18%	50	40	31	19	80%	62%	-18%
Introduction to Culinary Careers - BT	30	26	21	9	87%	70%	-17%	32	22	21	11	69%	66%	-3%	32	19	17	15	59%	53%	-6%	32	18	14	18	56%	44%	-13%	32	26	20	12	81%	63%	-19%
Introduction to Culinary Careers - MJ	30	26	23	7	87%	77%	-10%	32	28	26	6	88%	81%	-6%	32	22	21	11	69%	66%	-3%	32	27	23	9	84%	72%	-13%	32	30	26	6	94%	81%	-13%
Introduction to Culinary Careers - WS	32	30	27	5	94%	84%	-9%	34	34	33	1	100%	97%	-3%	40	28	26	14	70%	65%	-5%	40	28	24	16	70%	60%	-10%	40	28	28	12	70%	70%	0%
Dental Assistant	25	19	18	7	76%	72%	-4%	25	34	17	8	136%	68%	-68%	25	20	17	8	80%	68%	-12%	25	21	15	10	84%	60%	-24%	25	22	20	5	88%	80%	-8%
Diesel Equipment Technology	25	25	24	1	100%	96%	-4%	25	25	25	0	100%	100%	0%	25	24	23	2	96%	92%	-4%	25	24	24	1	96%	96%	0%	25	25	25	0	100%	100%	0%
Digital Design/Print Media	25	25	20	5	100%	80%	-20%	25	25	14	11	100%	56%	-44%	25	18	16	9	72%	64%	-8%	25	18	14	11	72%	56%	-16%	25	17	14	11	68%	56%	-12%
Early Childhood Education	40	33	24	16	83%	60%	-23%	40	29	24	16	73%	60%	-13%	40	32	24	16	80%	60%	-20%	40	25	21	19	63%	53%	-10%	40	26	24	16	65%	60%	-5%
Electrical Construction Technology	25	23	18	7	92%	72%	-20%	25	23	23	2	92%	92%	0%	25	17	16	9	68%	64%	-4%	25	24	22	3	82%	0%	-82%	25	25	24	1	82%	0%	-82%
Electro-Mechanical Engineering Technology	25	21	19	6	84%	76%	-8%	25	23	21	4	92%	84%	-8%	23	19	19	4	83%	83%	0%	23	20	18	5	87%	78%	-9%	25	23	21	4	92%	84%	-8%
Hospitality Business Management	25	13	13	12	52%	52%	0%	25	15	13	12	60%	52%	-8%	25	4	5	20	16%	20%	4%													0%	
Introduction to Health Careers - BT	15	15	14	1	100%	93%	-7%	36	31	37	-1	86%	103%	17%	50	45	42	8	90%	84%	-6%	50	41	36	14	82%	72%	-10%	50	45	38	12	90%	76%	-14%
Introduction to Health Careers - MJ	15	15	16	-1	100%	107%	7%	18	16	13	5	89%	72%	-17%	18	17	16	2	94%	89%	-6%	52	42	35	17	81%	67%	-13%	50	32	34	16	64%	68%	4%
Introduction to Health Careers - WS	16	16	15	1	100%	94%	-6%	18	18	15	3	100%	83%	-17%	18	18	17	1	100%	94%	-6%	50	43	36	14	86%	72%	-14%	50	45	41	9	90%	82%	-8%
Heavy Equipment Operations & Basic Maintenance	20	20	20	0	100%	100%	0%	20	20	19	1	100%	95%	-5%	20	20	19	1	100%	95%	-5%	20	15	14	6	75%	70%	-5%	20	19	19	1	95%	95%	0%
HVAC/R	24	23	20	4	96%	83%	-13%	24	24	24	0	100%	100%	0%	24	19	18	6	79%	75%	-4%	24	23	23	1	96%	96%	0%	24	22	21	3	92%	88%	-4%
Interactive Media	25	13	11	14	52%	44%	-8%	25	14	13	12	56%	52%	-4%	25	15	13	12	60%	52%	-8%	25	20	20	5	80%	80%	0%	25	20	18	7	80%	72%	-8%
Introduction to Manufacturing Careers - BT	30	26	23	7	87%	77%	-10%	32	31	29	3	97%	91%	-6%	32	30	27	5	94%	84%	-9%	32	32	28	4	100%	88%	-13%	32	34	27	5	106%	84%	-22%
Introduction to Manufacturing Careers - MJ	30	31	27	3	103%	90%	-13%	32	30	28	4	94%	88%	-6%	32	29	29	3	91%	91%	0%	36	34	35	1	94%	97%	3%	36	31	30	6	86%	83%	-3%
Introduction to Manufacturing Careers - WS	32	26	22	10	81%	69%	-13%	34	32	31	3	94%	91%	-3%	34	30	26	8	88%	76%	-12%	34	34	32	2	100%	94%	-6%	34	34	33	1	100%	97%	-3%
Medical Administrative Assistant	25	10	9	16	40%	36%	-4%	25	14	13	12	56%	52%	-4%	25	15	10	15	60%	40%	-20%													0%	
Medical Assistant	25	25	24	1	100%	96%	-4%	25	22	19	6	88%	76%	-12%	25	23	23	2	92%	92%	0%	50	44	34	16	88%	68%	-20%	50	40	29	21	80%	58%	-22%
Nursing Assistant/Home Health Aide	50	47	37	13	94%	74%	-20%	50	49	46	4	98%	92%	-6%	50	35	33	17	70%	66%	-4%	50	41	35	15	82%	70%	-12%	50	32	31	19	64%	62%	-2%
Painting & Interior Finishes	20	14	12	8	70%	60%	-10%	20	19	19	1	95%	95%	0%	20	17	16	4	85%	80%	-5%	20	17	17	3	85%	85%	0%	20	20	18	2	100%	90%	-10%
Patient Care Technician	25	20	16	9	80%	64%	-16%	25	21	19	6	84%	76%	-8%	25	25	22	3	100%	88%	-12%	25	22	19	6	88%	76%	-12%	25	16	16	9	64%	64%	0%
Photography & Digital Imaging	25	24	24	1	96%	96%	0%	25	20	17	8	80%	68%	-12%	25	22	18	7	88%	72%	-16%	25	21	17	8	84%	68%	-16%	25	24	24	1	96%	96%	0%
Plumbing	25	18	13	12	72%	52%	-20%	25	17	15	10	68%	60%	-8%	25	18	16	9	72%	64%	-8%	25	24	22	3	96%	88%	-8%	25	24	22	3	96%	88%	-8%
Precision Machining and Computer Aided Manufacturing	25	13	12	13	52%	48%	-4%	25	7	6	19	28%	24%	-4%	22	18	16	6	82%	73%	-9%	24	23	19	5	96%	79%	-17%	25	14	13	12	56%	52%	-4%
Protective Services Academy	60	52	48	12	87%	80%	-7%	60	50	44	16	83%	73%	-10%	75	60	57	18	80%	76%	-4%	75	48	40	35	64%	53%	-11%	75	53	49	26	71%	65%	-5%
Residential Carpentry	25	25	24	1	100%	96%	-4%	25	19	19	6	76%	76%	0%	25	20	19	6	80%	76%	-4%													0%	
Power Sport Technology	25	16	16	9	64%	64%	0%	25	21	18	7	84%	72%	-12%	25	23	20	5	92%	80%	-12%	25	24												

Appendix D

Post-Secondary Enrollment History

Higher Ed

	2020-21	2021-22	2022-23	2023-24
Automotive Technology AST	16	12	16	11
Dental Hygiene AST	29	30	30	30
Veterinary Technology AST	76	79	78	58
Basic Welding	23	23	35	40
Class-A CDL ELDT Truck Driver Training	141	158	152	84
CDL 3rd party exams	652	824	1011	979
State Inspection Cat 1 and 2	167	181	191	87
Phlebotomy	56	75	62	35
Welding Technology	21	31	30	30
Welding Advanced	9	13	9	8
Emissions	197	164	144	60
EFDA	20	30	53	39

Practical Nursing

2019 – 115

2020 – 185

2021 – 188

2022 – 108

2023 – 182

Appendix E

Secondary Waitlist History

Course	2019-20	2020-21	2021-22	2022-23	2023-24
Advanced Health Careers - BT	n/a	n/a	n/a	n/a	n/a
Advanced Health Careers - MJ	4	2	23	0	0
Advanced Health Careers - WS	0	3	n/a	n/a	n/a
Animal Production	0	0	0	0	0
Architectural CAD/Design	0	0	0	0	0
Automotive Technology	9	19	8	34	23
Baking & Pastry Arts	0	3	16	17	12
Cabinetmaking	0	0	2	0	3
Carpentry Technology	n/a	n/a	9	9	6
Collision Repair	1	0	2	16	13
Commercial Art	3	8	6	9	5
Commercial Construction/Management	0	7	n/a	n/a	n/a
Computer Systems Technology	7	1	9	9	0
Culinary Arts/Chef	3	0	1	0	11
Dental Assistant	0	3	1	8	3
Diesel Equipment Technology	9	24	2	34	35
Digital Design/Print Media	0	0	0	0	0
Early Childhood Education	0	1	0	0	0
Electrical Construction Technology	3	8	9	22	20
ElectroMechanical Engineering Technology	0	0	0	0	2
Heavy Equipment Operations & Basic Maintenance	0	1	7	19	27
HVAC/R	4	5	1	15	21
Interactive Media & Web Design	0	0	0	0	0
Introduction to Construction Careers - BT	1	1	9	10	35
Introduction to Construction Careers - MJ	0	25	4	13	15
Introduction to Construction Careers - WS	4	13	19	16	25
Introduction to Culinary Careers - BT	0	0	0	0	0
Introduction to Culinary Careers - MJ	0	12	2	9	19
Introduction to Culinary Careers - WS	0	10	0	14	11
Introduction to Health Careers - BT	11	0	3	1	0
Introduction to Health Careers - MJ	16	38	0	1	0
Introduction to Health Careers - WS	29	49	1	28	3
Introduction to Manufacturing Careers - BT	3	10	10	11	11
Introduction to Manufacturing Careers - MJ	0	16	5	6	8
Introduction to Manufacturing Careers - WS	7	9	11	25	16
Introduction to Transportation Careers - BT	11	7	25	17	13
Introduction to Transportation Careers - MJ	3	1	9	10	21
Introduction to Transportation Careers - WS	19	10	21	20	34
Introduction to Visual Communications Careers - BT	0	2	0	0	1
Introduction to Visual Communications Careers - WS	0	8	0	5	1

Medical Assistant	9	26	2	0	3
Metal Fabrication	1	4	2	4	5
Nursing Assistant/Home Health Aide	5	0	0	0	0
Painting & Interior Finishes	1	0	2	3	7
Patient Care Technician	0	1	0	0	10
Photography and Digital Imaging	1	5	1	9	0
Plumbing	0	0	1	10	9
Power Sport Technology	2	0	0	7	11
Precision Machining & Computer Aided Manufacturing	0	0	0	0	4
Protective Services Academy	0	0	0	0	0
Residential Carpentry	0	22	n/a	n/a	n/a
Sports Medicine/Rehabilitation Technician	0	0	n/a	n/a	n/a
Veterinary Assistant	22	11	17	1	35
Welding Technology	28	45	29	50	52
Welding Technology Level 1	n/a	n/a	n/a	0	4
TOTALS	216	410	269	462	534