



Dear LCCTC Student,

As a student at the LCCTC, you have the privilege of driving and parking in the school parking lot when school is in session. Along with this privilege there are responsibilities and guidelines that you must follow.

Before you are issued a parking permit, you must read the guidelines and share them with your parent or guardian (high school students). The non-refundable fee for the permit this school year is \$30. Students must also provide a copy of their driver's license and insurance card for the vehicle they are driving.

Driving/Parking Regulations

- Students may not drive to school without the written approval of a parent/guardian and high school administrator
- Full-Day student drivers must be in their classrooms by 8:00 AM and must remain at LCCTC until 2:35 PM.
- Half-Day morning (AM) student drivers must be in their classrooms by 8:00 AM and are dismissed at the same time as the bus dismissal of their sending school.
- Half-Day afternoon (PM) student drivers must arrive within five (5) minutes of their sending school district's bus arrival and must remain at LCCTC until 2:35 PM.
- Students will obey all state laws, rules, and regulations pertaining to driving on and off school property.
- Students must park in designated areas ONLY. Students must also park appropriately within the lines of their spots.
- Students may not return to their vehicles without permission.
- Student drivers are not permitted to transport other students without written permission from the parents of both students and administrative approval.
- Any violation of school rules, including attendance and discipline issues, will result in loss of driving privileges.
- Keep vehicle doors locked at all times.
- Adult students are not permitted to transport high school students at any time.
- Place the parking tag on the bottom right of the front windshield.

Driver Agreement

Name _____ Program _____ Sending School _____

Grade Level _____ Vehicle Plate # _____ Make of Car _____

Model of Car _____ Color _____

Driver's License # _____ Exp. Date _____ Insurance # _____ Exp. Date _____

I understand to retain the privilege of driving a vehicle to the LCCTC during school time, it is my responsibility to follow the driving rules and regulations as stated here and in the student handbook. Any violation of these rules will result in disciplinary action and the possible removal of driving privileges for the remainder of the school year. Permission is also given for the student to drive to off-campus work sites.

Student Signature _____ Date _____

Parent Signature _____ Date _____

H.S. Administrator Signature _____ Date _____

LCCTC Administrator Signature _____ Date _____

Parking Permit Number _____

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