

Planning & Development Committee Meeting

Meeting Information			
Meeting Date / Time:	March 28, 2024 6:00 – 6:30 PM	Location:	Willow Street
LCCTC Administrator	Mr. Mike Moeller	Purpose of meeting:	Committee Meeting
Chairman:	Chris Straub	Recording Secretary:	Karin Shipman
Purpose Statement:	Provide guidance and review activities at the LCCTC for the planning and development of future programming. The Planning and Development committee commits to ensure that projects and programs align with the mission of the school while providing services that align and partner with community resources and needs for the betterment of our students and workforce. Members of the planning and development committee will keep the interest of students and school goals at the forefront of the future development of LCCTC programming.		
Committee Members			
Chris Straub-PM	Steve Riehl- Pequea Valley	Brian Conroy- ELANCO	
Mike Moeller- Supervisor of Curriculum	Rachel Hetzel- Director of Technology	Karin Shipman- Student Services Director	Tom Wolf Assistant Director
Members present: Chris Straub, Steve Riehl, Tom Wolfe, Mike Moeller, Rachel Hetzel, Karin Shipman			

Topics	Discussion
<p>PLANNING AND DEVELOPMENT COMMITTEE Chair – Chris Straub; Members – Brian Conroy, Steve Riehl Administrators – Thomas Wolfe, Michael Moeller, Karin Shipman, Rachel Hetzel</p> <p>Informational Items</p> <ul style="list-style-type: none"> ● Application Status Secondary 2024-2025 ● Enrollment Status Post-Secondary 2024-2025 ● Articulation Agreements <ul style="list-style-type: none"> ○ HVAC ○ Early Childhood Education ○ Dental Assisting ○ Protective Services ○ Electrical ○ Medical Assistant ○ Baking and Pastry ● Dental Affiliation Agreements <ul style="list-style-type: none"> ○ Garden Spot Dental ○ Horan & Phillips 	<p>6:03 pm</p> <p>Reviewed enrollment numbers for the 24-25 SY. Question about expansion of some programs to address waitlist numbers. Option of Building Construction Trades program to address multiple program waitlists.</p> <p>Discussed low-enrolled programs and the work Eleanor has done in creating flyers to build interest in those programs.</p> <p>Discussed ECE’s plan to</p>

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- [Hempfield Dental Care](#)
- [Larrimore Family Dental](#),
- [New Holland Dental](#),
- [Smilebuilderz](#)
- [Weierhach & Genetti Prosthodontist](#)
- [Lancaster Cleft Palate Clinic](#)
- [Lititz Orthodontics](#)
- [Pawsitive Pediatric Dentistry](#)
- [Toothsmiths](#)
- PN Affiliation Agreements
 - [Hospice](#)
- Protective Services Affiliation Agreements
 - [Manheim Township Ambulance Association](#)
 - [Municipal Emergency Services Authority](#)
 - [Ephrata Community Ambulance Association](#)
 - [Penn State Health Life Lion LLG](#)
 - [Lancaster EMS](#)
 - [FASP](#)
- Vet Affiliation Agreements
 - [Animal Hospital of Willow Street](#)
 - [Red Rose Pet Care](#)

support students through summer sessions in obtaining clearances and required tests for the program. Ways to combat attrition.

Discussed adult seats for Dental Assist and Medical Assist.

Reviewed Adult Education Numbers.

Reviewed Articulation Agreements. Students can earn credits at certain post-secondary schools if they attend within 2 years of completing their program at CTC.

Reviewed Affiliation Agreements.

Positive feedback about our FFA students at the Powl's field trip.

Field Trips

Date(s)	Place	Program/Campus
02/28/24	Powl's Feed Dairy Feed - Solanco Fairgrounds	APST - WS
03/08/24	Blair County Convention Center, Altoona, PA	SkillsUSA - BT
03/18/24	Woerth It Hollow, Kirkwood	APST - WS
03/19/24	Pork, Poultry & Manure Expo - Lebanon Fairgrounds	APST - WS
03/21/24	M. H. Eby, Ephrata	Welding - MJ
03/22/24	Dauphin County CTC, Harrisburg	SkillsUSA - BT
03/25/24	Kopec Veterinary Assoc, Marietta	APST - WS
04/02/24	Garden Spot Village, New Holland	Culinary - MJ
04/16/24	FFA Spring CDE - Lebanon Expo & Fairgrounds	APST - WS
04/29/24	Penn Craft Alpaca, Lancaster	APST - WS
05/01/24	HACC Harrisburg Campus, Harrisburg	Intro to Health - All Campuses
05/01/24	Sherwin Williams, Lancaster	Painting - BT
05/06/24	Emergency Health Service, New Cumberland	PSC - MJ
05/07/24	Fly On the Run - Stocking Streams, Leola	Co-Op Students- All Campuses
05/10/24	Fly on the Run - Clean up - MJ	Carpentry - MJ
05/21/24	Willow Valley Committee, Willow Street	Culinary - MJ
05/28/24	Roots, Manhiem	Culinary - MJ
05/29/24	Shady Maple Bakery, Market and Smorgasbord, East Earl	Culinary - MJ

6:27 pm