

Planning & Development Committee Meeting

Meeting Information			
Meeting Date / Time:	February 22, 2024 6:00 – 6:30 PM	Location:	Mount Joy
LCCTC Administrator	Mr. Mike Moeller	Purpose of meeting:	Committee Meeting
Chairman:	Chris Straub	Recording Secretary:	
Purpose Statement:	Provide guidance and review activities at the LCCTC for the planning and development of future programming. The Planning and Development committee commits to ensure that projects and programs align with the mission of the school while providing services that align and partner with community resources and needs for the betterment of our students and workforce. Members of the planning and development committee will keep the interest of students and school goals at the forefront of the future development of LCCTC programming.		
Committee Members			
Chris Straub-PM	Steve Riehl- Pequea Valley	Brian Conroy- ELANCO	
Mike Moeller- Supervisor of Curriculum	Rachel Hetzel - Director of Technology	Karin Shipman- Student Services Director	Tom Wolfe Assistant Director
Members present: Chris Straub, Brian Conroy, Tom Wolfe, Mike Moeller, Rachel Hetzel, Karin Shipman			

Topics	Discussion						
<p><u>PLANNING AND DEVELOPMENT COMMITTEE</u> Chair – Chris Straub; Members – Brian Conroy, Steve Riehl Administrators – Thomas Wolfe, Michael Moeller, Karin Shipman, Rachel Hetzel</p> <p><u>Action Items</u></p> <ul style="list-style-type: none"> • School Calendar • K-12 Guidance Plan <p>Approve Planning and Development Committee Report – Vote</p> <p><u>Informational Items</u></p> <ul style="list-style-type: none"> • Application Status Secondary 2023-24 • Enrollment Status Post-Secondary 2023-24 <p>Field Trips</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 20%; padding: 2px;">Date(s)</th> <th style="width: 30%; padding: 2px;">Place</th> <th style="width: 50%; padding: 2px;">Program/Campus</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> </tbody> </table>	Date(s)	Place	Program/Campus				<p>Discussed the school calendar. Highlighted two changes: format and In-service days. Moved one In-service day to the beginning of the year and removed the May date.</p> <p>Discussed the Guidance Plan. Reviewed the SMART Goals and Monthly Guidance Calendar.</p> <p>Secondary Application Status Report. Numbers are from the current</p>
Date(s)	Place	Program/Campus					

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02/26/2024	Green Meadow Farm, Leola	APST - WS	year. Discussion on programs, program evaluations and root causes.
02/27/2024	Greystone Manor Therapeutic Riding, Lancaster	APST - WS	
3/1/2024	HACC - Lancaster	EM - MJ	
3/1/2024	ABC Building, Manheim	Intro to Plumb. & Electric - BT	
3/13/2024	York Expo Center - Celtic Dog Show	APST - WS	
3/15/2024	Cleveland Brothers - Ephrata	HEO - BT	
4/11/2024	Penn Medicine -LGH - Lancaster	Intro to Health -All Campuses	
5/10/2024	PA State Police Academy & MUseum, Hershey	PSC	
5/17/2024	Fire Expo, PA Farm Show, Harrisburg	PSC	
5/17/2024	Knoebels Park - Elysburg, PA	All Campuses - SkillsUSA	