

## Personnel Committee Meeting Minutes

Meeting Information				
<b>Meeting Date/Time:</b>	Thursday, January 25, 2024 <b>6:15 PM EDT</b>	<b>Location:</b>	Brownstown Small Conference Room	
<b>Meeting Called By:</b>	Ms. Mara Creswell McGrann	<b>Purpose of Meeting:</b>	Committee Meeting	
<b>Chairman:</b>	Ms. Mara Creswell McGrann	<b>Recording Secretary:</b>	Jodi Schuler	
<b>Purpose Statement:</b>	Assist the Joint Operating Committee in fulfilling its oversight responsibilities of the LCCTC's management of its human resources function. This includes, but is not limited to, LCCTC's recommendations for hire, termination, and leaves of absence.			
Attendees				
Ms. Mara Creswell McGrann, Mr. Phil Hurst, Ms. Debbie Sturgis, Mr. Jeremy King, Ms. Jodi Schuler				
Minutes				
Call to Order at 6:13 PM by Mara Creswell McGrann				
<b>Resignations/Retirement:</b>				
<b>Employee</b>	<b>Position Title</b>	<b>Start Date</b>	<b>Resignation Date</b>	<b>Location</b>
Christine Barben	Part-Time PN Instructor (no benefits) to be utilized as a sub	05/17/2023	01/12/2024	Health Science
Alexis Hohl	Food Service Director	05/04/2020	1/11/2024	Willow Street
Molly Lalla	Part-Time PN Instructor (no benefits) to be utilized as a sub	01/25/2017	1/19/2024	Health Science
Steven Szczesniak	Introduction to Manufacturing Instructor	10/24/2022	Conclusion of the 2023-2024 School Year	Brownstown
<b>Appointments:</b>				
<b>Employee</b>	<b>Position Title</b>	<b>Employment Info</b>	<b>Start Date</b>	<b>Location</b>
Aubrey Lawrence	Part-Time 12-month Adult Ed Administrative Assistant	\$15.44 per hour, no benefits, non-exempt	1/29/2024	Mount Joy
Donna Moore	Full-Time 12-month Attending Veterinarian	\$100,000 per year, benefits eligible, exempt	4/15/2024	Willow Street
Brice Remp	Director of Food Service	\$65,411.36 per year, benefits eligible, exempt	2/5/2024	Willow Street
<b>Action Items</b>				
<ul style="list-style-type: none"> <li>● Addition of Veterinarian Tech, Dental Hygiene and CDL Instructors to <a href="#">Specialized Staff</a></li> <li>● Permission to hire Culinary Arts students to work Cooperative Education in Food Service at LCCTC at \$10.50 per hour</li> <li>● Resignation Agreement and General Release, Mr. F. Ayata</li> <li>● Worker's Compensation:               <ul style="list-style-type: none"> <li>○ #522, Mount Joy, 1/4/24 - 1/18/24</li> </ul> </li> </ul>				
<b>Correction for the 12-11-23 JOC Agenda under Personnel</b>				
<ul style="list-style-type: none"> <li>● Request for unpaid leave of absence: Employee #1786 - 12/18/23 - 1/26/24 (19 days)</li> </ul>				
Approve Personnel Committee Report – Vote				
<b>Informational Items</b>				



## Personnel Committee Meeting Minutes

- [PSBA Compensation Study Proposal](#)

Adjourned at 6:22 PM by M Creswell McGrann

Next regularly scheduled meeting: Thursday, February 22, 2024, 6:15 PM, Mount Joy